



## EARL SHILTON TOWN COUNCIL

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Notice is hereby given that a meeting of **Earl Shilton Town Council (Full Council)** will be held on **Monday 09 August 2021** at the **Independent Chapel, 89 High St., Earl Shilton, LE9 7LR**, starting at **7.30pm** for the transaction of the business detailed on the agenda below. Members of the Full Council are legally summoned to attend please. The public and media are cordially invited to attend but will be excluded from any items declared as *confidential* within the meaning of the Public Bodies (admissions to meetings) Act 1960.

ME Jackson  
Town Clerk  
21, Wood Street  
Earl Shilton LE9 7NE  
01455 843386

Dated: 04 August 2021

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### **AGENDA** (website <https://www.earlshiltontc.org.uk> )

- 21/056** Chairman's welcome and opening remarks.
- 21/057** To receive apologies for Town Cllr Member absence.
- 21/058** Declarations of interests. To receive disclosures of member's interests, i.e. the existence and the nature of those interests in respect of items on this agenda.
- 21/059** To receive and approve as a true record the minutes of the Full Council meeting held on Tues 13 July 2021.
- 21/060** Public Participation:
  - a. Public speaking protocol – requests received by the protocol deadline to be submitted to the Clerk with details of the agenda item they wish to address/relate to.
  - b. That the meeting be adjourned to allow members of the public to make representation about items that are not on the agenda (*Electors' Time*).
- 21/061** To note and receive any reports from County and Borough Cllrs.
- 21/062** To receive any form of Neighbourhood Police report pertaining to Earl Shilton including the local Beat Team report for July dated August 2021.
  - a. Beat Team monthly Newsletter.
  - b. Other/late relevant items.
- 21/063** To note and receive any reports from *member* representatives to recent (remote/virtual) non-Town Council outside bodies, meetings, events or working parties excluding Police reports and the Town Team Working Group (TTWGp) including relevant late items received since this agenda was published.

- 21/064** To invite/nominate member representatives to attend meetings/events that are not Town Council initiated including online and late relevant invitations too.
- a. Thurs 02 Sep 21 – HBBC Parish & Town Council Forum by Zoom.
  - b. Late relevant items.
- 21/065** To receive minutes, draft minutes (03 Aug 21) and or a verbal report on Leisure, Parks, Cemetery and Open Spaces (LPCOS) Cttee meetings or business of interest and possible concern plus any immediate recommendations for spending from the annual budget or *Reserves*.
- 21/066** To receive a written, (draft minutes of the 03 Aug 21 meeting), and or verbal report from the Chairman of the Events Cttee regarding recent actual events and plans for future ones.
- a. HRH The Queen’s Platinum Jubilee – Beacon Lighting, PH Thurs 02 Jun 22.
  - b. Town Show Sat 21 Aug 21 – Itinerary and details for all Cllr Members.
  - c. Other/late relevant items
- 21/067** Correspondence received including relevant late items received:
- 21/068** To receive the Town Clerk’s Finance Report including late relevant items.
- 21/069** To receive the Town Clerk’s *general* report including relevant late items received since this agenda was published.
- a. Resident complaint of bulky items being left on and obstructing the footway.
  - b. Late relevant items.
- 21/070** Planning applications/correspondence received as a Town Council ‘consultee’ from HBBC, adjacent Districts and or LCC as *Local* or *County* Planning Authorities. Also to:
- a. Note a Planning Cttee Chairman’s verbal and or written reports and possibly, discuss and receive **non-private session** items from the Planning Cttee; e.g. a verbal/written report from any Planning Cttee meeting (09 Aug 21) or communications, especially regarding major or controversial applications concerning the Town.
  - b. Relevant late applications/et al received since the Cttee agenda was set.

**Confidential Items – in accordance with the Public Bodies (Admissions to Meetings) Act 1960, the press and public will be excluded from the agenda items below by reason of the confidential nature of the business to be discussed and will be requested to withdraw. Members will resolve to go into Private Session.**

- 21/071** Planning and Town Team Working Group (TTWGp) matters which should be heard in private session:
- To consider the issues/updates from the Chairman/Town Clerk/Members or others regarding the:
- a. The *Premises projects* – Library Office facility and public toilet – leases signed.
  - b. Search for a Groundcare Team premises.

- c. Earl Shilton Sustainable Urban Extension (ES-SUE) – Consortium revised '*heads of terms*' - update if any – suggested motion to formally instruct ESTC's Solicitor.
- d. TTWGp meeting notes from 14 Jul 21.
- e. Late relevant confidential items received since this agenda was set.

**21/072** Staffing Cttee issues including:

- a. National Employers' *final* pay offer for 2021.
- b. Long term staff sick absence update.
- c. Leave of absence and temporary working terms request – bereavement.
- d. Staff member's request regarding terms and conditions of service (TACOS)
- e. Recruiting update – Head of Groundcare.
- f. Legacy legal matters updates including – the revised submission to the Employment Appeals Tribunal (EAT).
- g. Application by 2 Staff members to join the ESTC work place pension scheme.
- h. Relevant late items received since this agenda was published.

**21/073** Insurer's settlement of *Employer's Liability Claim* September 2018 – former Cllr.  
**Last Item.**

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