



EARL SHILTON TOWN COUNCIL

Notice is hereby given that a meeting of an **Earl Shilton Town Council Staffing Committee** will be held on **Thursday 19 September 2019** at **The Town Council Office, Wood St., Earl Shilton, LE9 7NE** starting at **6.30 p.m.** for the transaction of the business detailed on the agenda below. Members of the Staffing Committee are summoned to attend please.

ME Jackson
Town Clerk
21, Wood St., LE9 7NE
01455 843386

Dated: 13 September 2019

AGENDA

- 19/009 Chairman's welcome and opening remarks.
- 19/010 To receive apologies for member absence.
- 19/011 Declarations of interests. To receive disclosures of individual member's interests, i.e., the existence and the nature of those interests in respect of items on this agenda.

Confidential Items – in accordance with the Public Bodies (Admissions to Meetings) Act 1960, the press and public will be excluded from the agenda items below by reason of the confidential nature of the business to be discussed and will be requested to withdraw. The Cttee must resolve to move into private session.

- 19/012 To receive and approve as a true record the minutes of the Staffing Committee meetings held on 22 August 2019.
- 19/013 To receive an update on any legacy legal matters regarding a former staff member and or a personal injury claim.
- 19/014 To review and discuss the Groundcare Team accident report of ESTC vehicle collision damage to 3rd party property, (no personal injuries to any party), and *follow-up* action required regarding responsible ESTC employees.
- 19/015 To review and discuss the mid-point probation period performance of the Head of Groundcare and required interview process.

The public and media are cordially invited to attend but will be excluded from any items declared as *confidential* within the meaning of the Public Bodies (admissions to meetings) Act 1960.