



EARL SHILTON TOWN COUNCIL

Notice is hereby given that a meeting of an **Earl Shilton Town Council Staffing Committee** will be held on **Tuesday 04 February 2020** at *The Stute*, Station Rd., Earl Shilton, LE9 7GA starting at **6.30 p.m.** for the transaction of the business detailed on the agenda below. Members of the Staffing Committee are summoned to attend please.

ME Jackson
Town Clerk
21, Wood St., LE9 7NE
01455 843386

Dated: 28 January 2020

AGENDA

- 19/025 Chairman's welcome and opening remarks.
- 19/026 To receive apologies for member absence.
- 19/027 Declarations of interests. To receive disclosures of individual member's interests, i.e., the existence and the nature of those interests in respect of items on this agenda.

Confidential Items – in accordance with the Public Bodies (Admissions to Meetings) Act 1960, the press and public will be excluded from the agenda items below by reason of the confidential nature of the business to be discussed and will be requested to withdraw. The Cttee must resolve to move into private session.

- 19/028 To receive and approve as a true record the minutes of the Staffing Committee meeting held on 26 November 2019.
- 19/029 To receive an update on any legacy legal matters, (including property damage), regarding a former staff members and or a personal injury claim.
- 19/030 To review and discuss current Groundcare Team member probation periods that may require discussion and decision:
 - a. The Groundcare Operative who commenced employment 11 Nov 19.
 - b. The Groundcare Supervisor who commenced employment 02 Jan 20.
- 19/031 To review the recruitment process required for ESTC future employee vacancies.

The public and media are cordially invited to attend but will be excluded from any items declared as *confidential* within the meaning of the Public Bodies (admissions to meetings) Act 1960.