



EARL SHILTON TOWN COUNCIL

Notice is hereby given that a meeting of **Earl Shilton Town Council (Full Council)** will be held on **Tuesday 09 March 2021** **by remote internet means using the Zoom.us software application**, starting at **7.30 p.m.** for the transaction of the business detailed on the agenda below. Members of the Full Council are legally summoned to attend by **'joining a meeting'** please. The public and media are cordially invited to attend but will be excluded from any items declared as *confidential* within the meaning of the Public Bodies (admissions to meetings) Act 1960. Note: the Town Council will be the control 'hosts' for this meeting and as such will manage proceedings as decided by the Chairman in accordance with Council's *Standing Orders*. The Meeting ID number is **813 8341 0003** and the meeting alpha digit passcode is **Full09Mar** . Request telephone only 'joining' from the Town Clerk.

Joining Link:

<https://us02web.zoom.us/j/81383410003?pwd=K0JsV0p6WmtDbIJEMGNEV0c1cmQzQT09>

ME Jackson, Town Clerk
21, Wood Street
Earl Shilton LE9 7NE
01455 843386

Dated: 03 March 2021

AGENDA (website <https://www.earlshiltontc.org.uk/default.aspx>)

- 20/170** Chairman's welcome and opening remarks.
- 20/171** To receive apologies for Cllr Member and County/Borough Cllr absence.
- 20/172** Declarations of interests. To receive disclosures of member's interests, i.e. the existence and the nature of those interests in respect of items on this agenda.
- 20/173** To receive and approve as a true record the minutes of Full Council meeting held on 09 February 2021.
- 20/174** Public Participation:
 - a. Public speaking protocol – requests received by the protocol deadline to be submitted to the Clerk detailing of the issue or agenda item they wish to address/relate to.
 - b. That the meeting be adjourned to allow Cllrs or members of the public to make a representation about items that are not on the agenda (*Electors' Time*).
- 20/175** To note and receive any reports from County and Borough Cllrs including late relevant reports to be tabled since this agenda was set.

- 20/176** To receive any form of Neighbourhood Police report pertaining to Earl Shilton including the local Beat Team report for February 2021 dated March 2021. Additionally:
- a. 18 Feb 21 – damage to a dozen or so of parked vehicles in the *Drs Fields* area.
 - b. 22 Feb 21 – Road Traffic Accident and injury sustained – Station Rd.
- 20/177** To note and receive any reports from *member* representatives to recent (remote/virtual) non-Town Council outside bodies, meetings, events or working parties excluding Police reports and the Town Team Working Group (TTWGp) including relevant late items received since this agenda was published.
- 20/178** To invite/nominate member representatives to attend (virtual) meetings/events that are not Town Council initiated including late relevant invitations too.
- a. 16 Mar 21 at 5.45 p.m. Town Team Working Group by Zoom.
 - b. Late invitations.
- 20/179** To receive minutes, draft minutes and or a verbal report on Leisure, Parks, Cemetery and Open Spaces (LPCOS) Cttee meetings, (02 Mar 21) or business of interest and possible concern plus any immediate recommendations in general or for spending from the annual budget or Reserves, e.g. plant and machinery.
- 20/180** To receive a verbal report from the Chairman of the Events Cttee regarding recent pandemic lockdown updates and concerning 2021/22 events.
- 20/181** Correspondence received including relevant late items received:
- 20/182** To receive the Town Clerk's Responsible Financial Officer (RFO) Report including late relevant items.
- a. A motion to resolve the receipt and approval of the monthly ESTC accounts for 28 Feb 21 if completed.
(Bank reconciliations for signature by the Chairman)
 - b. Banking: current account - resolved return to solely the *Unity Trust* (online) *Bank* to meet the future needs of the Town Council. RFO's thanks and update.
 - c. Outsourcing of Payroll function to current Staff Pension roll provider – update.
 - d. NJC Trade Unions latest pay and terms of service claims w.e.f. 01 Apr 21.
 - f. Late relevant items.
- 20/183** To receive the Town Clerk's *general* report including relevant late items received since this agenda was published.
- 20/184** Planning applications/correspondence received as a Town Council 'consultee' from HBBC, adjacent Districts and or LCC as *Local* or *County* Planning Authorities. Also to:
- a. Note a Planning Cttee Chairman's verbal or written reports and possibly, discuss and receive non-private session items from the Planning Cttee; e.g. a verbal/written report from the Planning Cttee of the 09 Mar 21 meeting, especially regarding major or controversial applications concerning the Town including:

1. 21/00125/HOU – 84, Equity Rd – attach front porch <3m x <3m.
2. 21/00056/HOU – 76, Equity Rd – front 2 Storey extn and canopy porch and single storey side extn.
3. 21/00169/CONDIT – HBBC Leicester Rd Crematorium – ‘conditions’ variations.
4. 21/00116/HOU – 85, Hinckley Rd – Single storey extns side and rear plus works.
 - b. Rail Freight Interchange (RFI) Parishes Meeting Notes 16 Feb 21 and *Lutterworth Rail Line alternative* document.
 - c. Relevant late applications/correspondence received since the Cttee agenda was set.

Confidential Items – in accordance with the Public Bodies (Admissions to Meetings) Act 1960, the press and public will be excluded from the agenda items below by reason of the confidential nature of the business to be discussed and will be requested to withdraw. Members will resolve to go into *Private Session*.

20/185 Planning matters which should be heard in private session:

To consider the issues/updates from the Chairman/Town Clerk/Members or others regarding the:

- a. *The Premises projects* – update re new Library Office facility and public toilet. Additionally, Town Team Working Group (TTWGp) information regarding a possible site for housing the ESTC Groundcare Team and, for example, the ESA Boxing Club.
 1. Possible vacant possession premises – Chairmen’s sanctioned conversation.
 2. Boxing Club Update.
 3. Avant Homes Employment Land update.
 4. TTWGp notes 19 Jan 21 and electric charging points for HBBC Wood St car park. Town Cllrs concerns.
- b. Earl Shilton Sustainable Urban Extension (ES-SUE) – Consortium revised ‘heads of terms’ for an access land - update if any.
- c. Late relevant confidential items received since this agenda was set.

20/186 Staffing Cttee issues including:

- a. Staff sick absence reports for at least 2 employees.
- b. Legacy legal matters updates including – Employment Tribunal (ET) formal appeal against a significant part of the overall judgement confirmed as launched by Council’s legal team.
- c. Relevant late items received since this agenda was published.

20/187 Mill Lane Cemetery – grave space legal matter update.

Last Item.

