Lesterforton. 6/3/19- Chareperson

## EARL SHILTON TOWN COUNCIL

## MINUTES of the FINANCE & POLICY WORKING PARTY MEETING

Held at 9.30 a.m. on

## Monday 15 January 2019

At The Stute, Station Rd., Earl Shilton, LE9 7GA.

## **MEMBERS PRESENT:**

Councillors:

Clirs Mrs CM Coe, (elected Chairman), P Statham and

M Tebbett.

In attendance:

Town Clerk – Mr ME Jackson.

Members of public - nil.

1. Election of a Working Party Chairman for this meeting only.

Resolved: to elect Cllr Mrs C Coe as Chairman of the Working Party for this meeting only.

2. To receive apologies for member absence.

Apologies for absence were received from Cllrs S Hardy and Ms L Panton for the reasons stated to the Town Clerk prior to the meeting.

Resolved: to accept the apologies for absence from Cllrs Hardy and Panton for the good reasons stated.

- 3. Declarations of interests. To receive disclosures of member's interests, i.e. the existence and the nature of those interests in respect of items on this agenda.

  None received.
- 4. To receive and approve as a true record, the minutes of the Finance & Policy Working Party meeting held on 08 January 2018.

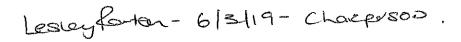
Resolved: to accept, as tabled, the minutes of the meeting of the Finance & Policy Working Party on the 08 January 2018 as a true record of proceedings.

5. To construct a final draft of the Town Council's 2019/20 precept.

Through the Chairman, the Town Clerk, Responsible Financial Officer (RFO) presented members with working papers as follows:

- Tax base precept models.
- Staff Cost models.
- Parks and Open Spaces costings.
- An updated draft of the precept by income and expenditure cost centres and codes.
- Members and the Town Clerk discussed line by line each cost code figure to establish a recommended precept figure for Full Council on 15 January 2019.

Resolved: to recommend to Full Council a precept figure for 2019/20 of £271,579 subject to any changes recommended later by the meeting of the Staffing Cttee to be held later on 15 January 2019.



- 6. To review for possible amendment and ratification ESTC's:
  - a. Standing Orders.
  - b. Financial Regulations.
  - c. Council's Risk Assessment.

Resolved: Working Party members agreed to defer this review to a date in February 2019 so as to give it the comprehensive attention it requires.

The meeting closed at 11.10 a.m. with the Chairman thanking members for their attendance and contributions.