

EARL SHILTON TOWN COUNCIL

MINUTES of the FINANCE & POLICY WORKING PARTY MEETING

Held at 9.30 a.m. on

Monday 15 January 2019

At The Stute, Station Rd., Earl Shilton, LE9 7GA.

MEMBERS PRESENT:

Councillors: Cllrs Mrs CM Coe, (elected Chairman), P Statham and M Tebbett.

In attendance: Town Clerk – Mr ME Jackson. Members of public – nil.

1. *Election of a Working Party Chairman for this meeting only.*
Resolved: to elect Cllr Mrs C Coe as Chairman of the Working Party for this meeting only.

2. *To receive apologies for member absence.*

Apologies for absence were received from Cllrs S Hardy and Ms L Panton for the reasons stated to the Town Clerk prior to the meeting.

Resolved: to accept the apologies for absence from Cllrs Hardy and Panton for the good reasons stated.

3. *Declarations of interests. To receive disclosures of member's interests, i.e. the existence and the nature of those interests in respect of items on this agenda.*
None received.

4. *To receive and approve as a true record, the minutes of the Finance & Policy Working Party meeting held on 08 January 2018.*
Resolved: to accept, as tabled, the minutes of the meeting of the Finance & Policy Working Party on the 08 January 2018 as a true record of proceedings.

5. *To construct a final draft of the Town Council's 2019/20 precept.*

Through the Chairman, the Town Clerk, Responsible Financial Officer (RFO) presented members with working papers as follows:

- Tax base precept models.
- Staff Cost models.
- Parks and Open Spaces costings.
- An updated draft of the precept by income and expenditure cost centres and codes.
- Members and the Town Clerk discussed line by line each cost code figure to establish a recommended precept figure for Full Council on 15 January 2019.

Resolved: to recommend to Full Council a precept figure for 2019/20 of £271,579 subject to any changes recommended later by the meeting of the Staffing Cttee to be held later on 15 January 2019.

6. To review for possible amendment and ratification ESTC's:

- a. *Standing Orders.*
- b. *Financial Regulations.*
- c. *Council's Risk Assessment.*

Resolved: Working Party members agreed to defer this review to a date in February 2019 so as to give it the comprehensive attention it requires.

The meeting closed at 11.10 a.m. with the Chairman thanking members for their attendance and contributions.