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EARL SHILTON TOWN COUNCIL

MINUTES of the

LEISURE, PARKS, CEMETERY & OPEN SPACES (LPCOS) COMMITTEE MEETING

Held at 7 p.m. on

Tuesday 05 March 2024

At the Public Library, Wood Street, Earl Shilton, LE9 7NE.

MEMBERS PRESENT:

Councillors: Cllr A Bates (Chairman), Cllr M Tebbett (Deputy Chairman), Cllr D Almey and Cllr M Leman, Cllr C Wells, Cllr B Paczek

In attendance: Deputy Clerk: Miss Cally-Ann Higham.
Members of the Public: Two Representatives from Earl Shilton in Bloom as recorded by the Clerk.

23/112 Chairman's welcome and opening remarks.

The Chairman welcomed all Members and the Deputy Clerk to the meeting.
Noted & received.

23/113 To receive apologies for Member absence.

Resolved: No apologies received from Cllr G Granger.

23/114 Declarations of interests. To receive disclosures of Member's interests, i.e., the existence and the nature of those interests in respect of items on this agenda.

None

23/115 To receive and approve as a true record the minutes of the LPCOS Cttee meeting held on 09 January 2024

Noted & Received: that the minutes of the LPCOS Cttee meeting of the 09 January 2024, as tabled, not accepted and to be revisited on April 2nd.

Point of Order: Cllr M Tebbett requested meeting to be adjourned to go into private conversation with Cllr A Bates and Cllr M Leman departs the meeting (timed at 19:19p.m.) Cllr M Tebbett, Cllr A Bates and Cllr M Leman returned to the meeting at 19:35p.m. which the committee resumed with the meeting.

23/116 Public Participation:

- a. public speaking protocol – requests received by the protocol deadline to be submitted to the Clerk with details of the agenda item they wish to address/relate. **None.**
- b. That the meeting may be adjourned to allow members of the public to make representation about items that are not on the agenda (Electors' Time).

The Two representatives from Earl Shilton in Bloom emphasised that they are celebrating 10 years this year and would like the Council to take into consideration the Colour Scheme they are setting. Also recommended their supplier for us to obtain quotes from.

They would like to have more communication from the Council with regard's to planting and themes in the future as they see that they are not being acknowledged.

They are happy for the Council's Groundcare team to deliver the hanging basket's to them, so they can ensure they are in unison throughout Earl Shilton Town.

Noted and Received.

- 23/117 To receive a verbal report from the Head of Groundcare.
Noted: Head of Groundcare absent from meeting.

- 23/118 To receive a written monthly report from the Deputy Clerk.

Members received a written report from the Deputy Clerk detailing listing income received, unscheduled outgoing expense, works that have been completed since the last meeting, scheduled works for the month ahead and general updates such as.

i) Unscheduled out goings:

ia) ~~REDACTED~~ £220 – Removal of condemned play equipment at Weaver Springs park.

ib) Farols service on ride on mowers & Gator - £2455 exc VAT

Resolved: Detailed reports to be sent over to the Cllrs.

ic) ROSPA - £686.40 – **Resolved Reports to be sent over to Cllrs.**

id) ~~REDACTED~~ - £420 – Hurst Road park tree felling 24th January.

ii) Ground operative interviews Wednesday 6th March.

iii) Tree Survey completed, waiting for final report's to be sent across.

iv) Complaints from residents regarding parking on a Sunday around Weaver springs park on a Sunday. Deputy Clerk has spoken to the Football team regarding this. They have brought cones to stop the parking and also made it very clear to the members about safety. This has also been reported to the local beat team who will also keep an on illegal/unsafe parking.

Noted & Received: Football team procured cones to present on game days, which has been successful on the occasion used. This will still be monitored by the Council.

- v) Severn Trent called out to Oakdale Road Open space due to the access access drain over flowing causing flooding. – Deputy Clerk reported that Severn Trent was going out to site 05th March, awaiting report back with action. **Noted & Received.**
- vi) Electrician update – Awaiting confirmation date to put the De-fib up.
- viii) Deputy Clerk to do a walk around of the town once a month – asked if any councillors would like to join. – **Resolved: Deputy Clerk to organise.**
- ix) Artificial hedging is coming in a large cost – potential plant natural climbers that are easily maintained. – Cllrs discussed to get this moved to another location. **Noted & received: Deputy Clerk to arrange a site visit.**
- x) Idea's for Jubilee and Maple Way s106 money.
Noted & Received: Committee agreed Maple way does not need any works carried out and that the Council should do a survey around Jubilee park to ask residents what they would like to see down there. Deputy Clerk to set this up and revisit in April.
- x) 5 Grit bins to be located throughout Earl Shilton Town **Noted & Received: Applications have been sent out to Leicestershire County Council.**

Resolved: Members agreed that items ix) and x) need to be discussed in further detail, so these will be on the agenda at next month's LPCOS meeting.

23/119

Correspondence received:

- a. Late correspondence received since this agenda was set.

Tenant of the Mill Lane Grazing Land has made the Deputy Clerk aware that they will be handing in their notice for the Land.

Resolved: Cllrs have agreed end of tenancy once received and to arrange a meeting before the end date to assess the area under the tenancy agreement.

23/120

To discuss Cost to Funfair hire April 2024.

Resolved: Committee has decided to choose the rate of £150 per operating day to every day occupying the park going forward. Deputy Clerk to reply to Fun Fair company.

23/121

To organise Keep Britian Tidy campaign Spring/Summer2024

Resolved: Agreed to approach Full Council and organise a date before the end of April. Agreed to do this as an independent clean up rather than alongside Keep Britian Tidy.

Point of Order: Two representatives from Earl Shilton in Bloom left meeting being thanked by Councillors for attending and shown out by the Deputy Clerk departing the meeting(timed at 20:26pm.) Meeting resumed at 20:28pm

Confidential Items – in accordance with the Public Bodies (Admissions to Meetings) Act 1960, the press and public will be excluded from the agenda items below by reason of the confidential nature of the business to be discussed and will be requested to withdraw. Members will decide as necessary to resolve to go into *Private Session*. So, resolved.

- 23/122 To review quotes to replace Fire Extinguishers throughout ESTC containers and ESTC owned buildings.
Resolved: Committee decided with the quote from ~~REJECTED~~ option one cost of £364 ex VAT under code 4485. Deputy Clerk to arrange delivery and installation.
- 23/123 To discuss the SUE Development proposal for Sports Pitches Improvements.
Resolved: Committee discussed the proposal and agreed that this need's representatives to have a meeting with developers. This is to be brought forward to Full Council on Monday 11th March.
- 23/124 To discuss bespoke quotes for ESTC having a Health and Safety Platform and a competent person to ensure compliance.
Resolved: Committee agreed with the quote from ~~REJECTED~~ at a cost of £30pcm or a one of annual payment of £324 per year with a 10% discount under code 4115. This is to be brought forward to Full Council on Monday 11th March for decision.
- 23/125 To discuss quotes for Summer bedding around Earl Shilton Town.
Noted & Received: Committee discussed the Summer bedding and took into consideration the Colour scheme recommended by Earl Shilton in Bloom. Quotes were looked at by the members and decided to review The committee have agreed to go with the colour scheme however to revise cost's once the flowers have been decided. Deputy Clerk to contact Earl Shilton in Bloom and source the flower specification from them. Revised quotes at a further date.

Point of Order: Cllr C Wells departs the meeting prior to the vote taking place with thanks from their fellow Cllrs (timed at 21:07 p.m.) when this agenda item concluded. The committee continued with the meeting, as they remained quorate.



- 23/126** To discuss inheriting Dog Waste Bin on Montgomery Walk, costs to yearly servicing.
Resolved: Committee agreed to take ownership of the Dog waste bin on Montgomery walk from Trust Green and to service out at the cost of £221.52 for the year to HBBC.
- 23/127** To discuss works being done to area around the access drain and access drain cover at Oakdale Road open space.
Noted & Received: To revisit in April's meeting after reports from Severn Trent.
- 23/128** To discuss the remaining tree works on the 40 lime trees at Hallfield Park.
Resolved: Committee agreed for work's to be completed 9th April by the contractor. Taking into consideration of the Bird Nesting season if there is to be any nest's found work's will not commence on assessment.

Last Item

The meeting closed at 21:16pm with the Chairman thanking members for their attendance and contributions.

