



EARL SHILTON TOWN COUNCIL

Notice is hereby given that the **Full Council** of **Earl Shilton Town Council** will be held on **Tuesday 11 June 2019** at **The Stute**, Station Road, Earl Shilton, LE9 7GA, starting at **7.30pm** for the transaction of the business detailed on the agenda below. Members of the Full Council are summoned to attend please. The public and media are cordially invited to attend but will be excluded from any items declared as *confidential* within the meaning of the Public Bodies (admissions to meetings) Act 1960.

ME Jackson
Town Clerk
21, Wood Street
Earl Shilton LE9 7NE
01455 843386

Dated: 05 June 2019

AGENDA

- 19/023** Chairman's welcome and opening remarks.
- 19/024** To receive apologies for member absence.
- 19/025** Declarations of interests. To receive disclosures of member's interests, i.e. the existence and the nature of those interests in respect of items on this agenda.
- 19/026** To receive and approve as a true record the minutes of the Annual *Electors'* Meeting and Annual *Full Council* meetings both held consecutively on Tues 14 May 2019.
- 19/027** Public Participation:
 - a. Public speaking protocol – requests received by the protocol deadline to be submitted to the Clerk with details of the agenda item they wish to address/relate.
 - b. That the meeting be adjourned to allow members of the public to make representation about items that are not on the agenda (*Electors' Time*).
- 19/028** To note any reports, (not *private session* items), from County and Borough Cllrs.
- 19/029** To receive any form of Neighbourhood Police report pertaining to Earl Shilton including the local Beat Team reports for May (dated June) 2019.
- 19/030** To note and receive any reports from *member* representatives to recent non-Town Council outside bodies, meetings, events or working parties excluding Police reports and the Town Team Working Group (TTWGp).
- 19/031** To invite/nominate member representatives to attend meetings/events that are not Town Council initiated including invitations received since this agenda was set.
 - a. HBBC Parish Forum, Newbold Verdon, Thurs 20 Jun 19 at 6.30 p.m.
 - b. LCC/LRALC 2019 Annual Parish Liaison Event Mon Evening 08 Jul 19.

c. Late relevant invitations

- 19/032** LPCOS Cttee meeting/business matters including:
- a. Draft minutes and a verbal report of the Cttee meeting of 04 Jun 19.
 - b. Recommendations (including spending) to Full Council.
- 19/033** To receive written and or verbal reports from the Chairman of the Events Cttee regarding recent meetings, feedback from recent events and progress towards future 2019/20 events.
- 19/034** Planning applications/correspondence received as a Town Council 'consultee' from HBBC, adjacent Districts and or LCC as *Local* or *County* Planning Authorities. A Cttee Chairman's verbal report on non-private session items from the Planning Cttee meeting held earlier on 11 Jun 19.
- 19/035** Correspondence received:
- a. Earl Shilton in Bloom (ESiB) meeting minutes dated 08 Apr 19.
 - b. Relevant late correspondence received since this agenda was set.
- 19/036** To receive the Town Clerk's General Report including:
- a. Information handout from LCC re public rights of way et al.
 - b. Relevant Items for inclusion received since the agenda was set.
- 19/037** To receive the Town Clerk's Finance (& Policy) Report including:
- a. To note, receive and if necessary comment on the Internal Auditor's final report for the Year Ended 31 Mar 19.
 - b. Annual Governance & Accountability Return (AGAR) 2018/19 –
 - i) AGAR Section 1 Governance – Based on the Internal Auditor's statement of findings Council approve the Chairman to sign Section 1 as 'agreed' with the RFO.
 - ii) AGAR Section 2 Accounting Statements - Based on the Internal Auditor's statement of findings Council approve the Chairman to sign Section 2 as 'agreed' with the RFO.
 - c. That Council authorise the Chairman to sign-off the current, investment and petty cash account reconciliation statements for May 2019 if ready.

Confidential Items – in accordance with the Public Bodies (Admissions to Meetings) Act 1960, the press and public will be excluded from the agenda items below by reason of the confidential nature of the business to be discussed and will be requested to withdraw. Members will resolve to go into Private Session.

- 19/038** Staffing Cttee issues including a legacy legal matter update and items received since this agenda was set.
- 19/039** Planning Cttee private session items. Updates from the Cttee Chairman including:
- a. The *Premises project*.
 - b. The *Dalebrook Farm* development.
 - c. Matters received since this agenda was set.