



## EARL SHILTON TOWN COUNCIL

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Notice is hereby given that a **Meeting of Earl Shilton Town Council (Full Council)** will be held on **Monday 08 April 2024 at the Public Library, Wood St., Earl Shilton, LE9 7NE**, starting at **7.00pm** for the transaction of the business detailed on the agenda below. Elected and co-opted Members of the Full Council are legally summoned to attend by please. The public and media are cordially invited to attend but will be excluded from any items declared as *private session confidential* within the meaning of the Public Bodies (admissions to meetings) Act 1960.

C Houghton  
Town Clerk  
Public Library, Wood Street  
Earl Shilton LE9 7NE  
01455 843386

Dated: 28 March 2024

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### AGENDA

- 23/223** Chairman's welcome and opening remarks.
- 23/224** To receive apologies for Town Cllr Member absence.
- 23/225** Declarations of interest. To receive disclosures of member's interests, i.e., the existence and the nature of those interests in respect of items on this agenda.
- 23/226** To receive and approve as a true record the minutes of the Meeting of Full Council held on Monday 11 March 2024.
- 23/227** Public Participation:
  - a. Public speaking protocol – requests received by the protocol deadline to be submitted to the Clerk with details of the agenda item they wish to address/relate to.
  - b. That the meeting be adjourned to allow members of the public to make representation about items that are not on the agenda (Electors' Time).
- 23/228** Representative from Leicestershire and Rutland Association of Local Councils (LRALC) is to present to Members the full governance review carried out by LRALC.
- 23/229** To note and receive any reports from County and Borough Cllrs.
- 23/230** To appoint new members for the Earl Shilton Charity.
- 23/231** To receive any form of Neighbourhood Police report pertaining to Earl Shilton including the local Beat Team report.

**Confidential Items – in accordance with the Public Bodies (Admissions to Meetings) Act 1960, the press and public will be excluded from the agenda items below by reason of the confidential nature of the business to be discussed and will be requested to withdraw. Members will consider a motion to resolve to go into *Private Session*.**

**21/232** AGE UK:

- a. To receive and approve as a true record the minutes of the Extraordinary Meeting of Full Council held on Wednesday 20 March 2024.
- b. To provide any updates if received.

**23/233** Planning matters which should be heard in private session to consider the issues/updates from the Chairman/Town Clerk/Members or others regarding the:

- a. Premises Working Party (PWP) update.
- b. Late relevant items since this agenda was published.

**23/234** Staffing Cttee business:

- a. To update Members on updates made to the ESTC staff *Terms and Conditions of Employment*, as advised by the Town Council's professional HR advisor.
- b. To review and consider having a Health & Safety platform with 24/7 support put in place for the Town Council and staff.

**At the conclusion of this item the Chairman will return the meeting to a Public session.**

**23/235** To note and receive any reports from member representatives to recent (remote/virtual) non-Town Council outside bodies, meetings, events or working parties such as the Town Team Working Group (TTWGp) including relevant late items received since this agenda was published.

**23/236** To invite/nominate member to attend meetings/events that are not Town Council initiated including remote and late relevant invitations also.

**23/237** To receive written, (draft minutes of the 02 April 2024 meeting), and or a verbal report on Leisure, Parks, Cemetery and Open Spaces (LPCOS) Cttee meetings or business of interest and possible concern plus any immediate recommendations for spending from the annual budget or reserves including late relevant items.

**23/238** To receive written, (draft minutes of the 02 April 2024 meeting), and or verbal report of the Events Cttee regarding recent meetings and an update concerning ESTC events and late relevant items.

**23/239** To receive the Town Clerk's Finance Report including late relevant items received since this agenda was published.

- a. To consider the monthly accounts for March 2024 as a true record fit for the Chairman's signature if statements received, invoices input completed and issued to Members in advance of this meeting.
- b. Late relevant items.

**23/240** To receive the Town Clerk's general report including relevant late items received since this agenda was published.

**23/241** Planning applications/correspondence received as a Town Council 'consultee' from HBBC, adjacent Districts and or LCC as Local or County Planning Authorities. Also to: Note a Planning Cttee Chairman's verbal or written reports and possibly, discuss and receive non-private session items from the Planning Cttee, e.g., a verbal/written report from any Planning Cttee meeting or communications, especially regarding major or controversial applications concerning the Town.

- a. 24/00236/TPO – 10 Equity Road – Remove the overhang from trees.
- b. 24/00257/FUL – Heath Lane Academy – Replacement of windows.
- c. Relevant late applications/correspondence received since this agenda was set.

**Last Item.**

