

16/041

EARL SHILTON TOWN COUNCIL
MINUTES FULL COUNCIL MEETING

Held at 7:30 p.m.on
Tuesday 14 June 2016
At *The Stute*, Station Rd., Earl Shilton, LE9 7GA.

MEMBERS PRESENT:

Councillors: Mrs CM. Coe Town Mayor & Chairman, J Brown Deputy Town Mayor & Deputy Chairman, Miss D Almey, Ms D Bailey, A Greenwood, S Hardy, M Leman, Mrs K Olgeirsson, P Statham and M Tebbett.

County/Borough Councillors: C Ladkin and Mrs J Richards.

In attendance: Locum Town Clerk – Mr ME Jackson.
Members of public – 4 as recorded.

- 16/022. *Chairman's welcome, opening report and remarks.* The Chairman remarked that the Town Council organised event, 'Picnic in the Park', on Sunday 12 June 2016 at QEII Hall Field Park in honour of the HM The Queen's official 90th Birthday celebrations went very well. As Town Mayor she attended the event and was pleased that residents of all ages were seen to enjoy themselves despite hiccups in the weather. Town Council's two ninety year old resident guests were royally entertained and applauded by the public. The Chairman went on to state that she was impressed with the standard of entertainment provided and that she was particularly grateful for the support of members of Council, *Earl Shilton in Bloom* and not forgetting all the Staff. Already residents are sending notes of thanks to Council for laying on the Town's celebration.
- 16/023. *To receive apologies for member absence.* Cllrs L Panton and R Phelps due to holidays.
Resolved: to note the apologies.
- 16/024. *Declarations of interest. To receive disclosures of members interests, i.e. the existence and the nature of those interests in respect of items on this agenda.*
- a. ***Cllr P Statham regarding the planning application for Westfield Farm.***
- b. ***Cllr CM Coe regarding correspondence from the United Reform Church Earl Shilton.***
- 16/025 *To receive and approve as a true record the minutes of the Annual Meeting of Full Council meeting held on 10 May 2016.*

Resolved: to accept as a true record the minutes of the Annual Meeting of Full Council held on 10 May 2016. The Chairman duly signed the minutes.

- 16/026 *Finance Report from the Locum Town Clerk regarding the finalisation of the legal Annual Return for the year ending 31 March 2016 to the external auditor, Grant Thornton UK LLP (Liverpool); the associated public notices and any other finance matters in general.* The Clerk briefed members that the auditor had officially acknowledged the timely receipt of the accounts. Additionally he simply advised members that it was still his intention to ensure that the Scribe computer accounts package will in future produce a full range of monthly accounts.

Noted and received.

- 16/027 *To note and receive any Neighbourhood Policing Area (NPA) Report.*

None received however the Chairman did convey the apologies of our local NPA PCSO and passed on a verbal report to members as follows:

- Statistics for recorded crime have shown a 'low' rate but that a clear breakdown of the statistics was not available.
- Mopeds have been reported as driving across and around Weavers Springs Park.

Members asked over what period the statistics were compiled and whether or not there are any statistics for the crimes stated being solved. The Chairman briefed that she could not answer these questions on behalf of the NPA, (see also the Chairman's comments below at 16/028a.)

Noted and received.

- 16/028 *Public Participation:*

- a. *Public speaking protocol – requests received by the protocol deadline to be submitted to the Clerk with details of the agenda item they wish to address/relate.*

A resident of Church St eloquently addressed members regarding the speeding of all types of vehicles up and down Church St at various times of the day. The dangers posed have been in evidence recently by extensive tyre skid marks left on the road and collision damage caused to a resident's garden wall. Cllr J Richards stated that she had already communicated with the resident regarding the matter but for the benefit of members she announced that it was her intention to hold a public meeting in the near future for all stakeholders in the Town regarding speeding vehicles and that she hoped to invite the recently elected Police & Crime Commissioner (PCC) Lord Willy Bach to the event so that he could share the views of residents with an aim to take some form of affirmative action. Additionally the resident was informed that a County Highways Speedwatch survey will take place to select suitable lamp posts on which to attach Mobile Vehicle Activated Signs (MVAS). The aim and objective of the MVAS is to explicitly point out and educate drivers they are in 30 mph speed limit areas by shifting the point of engagement, i.e. lamp post. The Chairman added that she had been

briefed by the NPA Team that they will be targeting both Church St and Station Rd to deter speeding vehicles. All residents were thanked for their attendance and participation before they took leave of the meeting at the conclusion of this item.

Noted and received.

b. That the meeting be adjourned to allow members of the public to make representation about items that are not on the agenda (*Electors' Time*). It was announced that this year's competition date for Earl Shilton in Bloom in their East Midlands section will be 07 July 2016.

Noted and received.

16/029 To note and receive any reports from County and Borough Cllrs.
Cllr Mrs J Richards reported to members that:

- She was grateful for her invitation to The Town's excellent 'Picnic in the Park' event her only regret being that her itinerary required her to be in Barwell also that afternoon.
- Her future focus will in part be on addressing the lack of swimming facilities in Earl Shilton and Barwell.
- The issue of the sewerage system for the Dalebrook Farm development is not yet resolved but this is not helped by a postponed meeting.
- It was clear that the apartment building development on Rossendale Rd is short of parking spaces with only 12 planned with no apparent regard for the number of bedrooms in the flats, (i.e. the usual basis for calculating the number of spaces required).
- She will stick at resolving the issue of the Station Rd car park because residents wrongly assume this is a Royal Mail facility which it is not. Improved signage may be the key to an amicable and long lasting solution.

Cllr C Ladkin reported to members that:

- Regarding the Westfield Farm development; members may email their concerns to Chris with the purpose of giving a wider/deeper voice to them.
- Westfield Farm as a housing development is hoping to improve the adjacent facilities of the GP Surgery.
- Regarding developers' *New Homes Bonus* contributions – in future these may be disaggregated out to Towns and Parishes where housing has been built on a *match funding* basis. Some of this match funding may be implemented on a retrospective basis.

Reports were noted and received with interest and thanks.

16/030 To note and receive any reports from member representatives to recent outside bodies, meetings, events or working parties.

Cllr M Leman reported that he had attended the Service at Leicester Cathedral to mark the official 90th birthday of HM the Queen. Cllr Leman stated that the whole service and event were superb.

Noted and received.

- 16/031 *To suggest Council member representatives to forthcoming outside meetings, organisations or events e.g. LCC Local Council Conference Mon 11 Jul 16 and Housing Workshop Leicester Mon 27 Jun 16.*

Cllrs A Greenwood and P Statham to attend the Annual Parishes Liaison Event at County Hall on the 11 Jul 2016. The Town Clerk to book 2x places through LRALC.

- 16/032 *Planning Applications to note, receive and observe on as necessary but for referral to the Planning Committee for routine comment:*

- a. 16/00294/FUL (re-consultation) Kings Row.
- b. 16/00419/FUL Barry Hill Quarry Mill Lane.
- c. 16/00468/FUL Fern Dale Rossendale Rd.
- d. 16/00499/FUL Tom Eatough Court.
- e. Late planning applications tabled on the night.

Noted, received and passed to the Planning Committee for action.

- 16/033 Correspondence received:

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| a. Speeding on Church St. | <i>See 16/028.a.</i> |
| b. Armed Forces Day 2016 flag flying. | <i>Noted and received.</i> |
| c. Community Action Hinckley & Bosworth report. | <i>Noted and received.</i> |
| d. Premises Licence application Station Rd. | <i>Noted and received.</i> |
| e. United Reform Church letter of thanks. | <i>Noted and received.</i> |
| f. Late correspondence to be tabled on the night. | <i>Noted and received.</i> |

- 16/034 *Locum Town Clerk's general report including:*

- a. *Update on Council's website provider domain name as gov.uk.*
- b. *Vehicle damage to QEII Hall Field Park car park height barrier p.m. Wed 08 June 2016.*

The Locum Town Clerk briefed members as follows:

- That a member of staff, not on Council duties, had been involved in a road traffic accident and that they would be sick absent for a few days on doctor's advice.
- An organisation who go by the acronym JIISC 'guard' the use of the gov.uk suffixed domain names. JIISC reported that because Council are deemed to be in breach of the domain name protocols our website could no longer carry the suffix .gov.uk forthwith. The Clerk has instructed our website providers to change the suffix to a .org nomenclature for a one off

cost of £6.99. The Clerk re-iterated that website training for the indoor staff and input of public data remains a priority.

- The height restriction barrier at the entrance of Hall Field Park car park has, not for the first time, has been smashed-in this time by a 'white van man'. The staff at Ashfields Restaurant are to be commended for reporting the incident promptly and making the hanging barrier temporarily safe. Likewise the Council ground staff for fully making the site fully safe so promptly. HBBC own the car park and will replace the barrier et al as soon as possible.

Confidential Items – in accordance with the Public Bodies (Admissions to Meetings) Act 1960, the press and public will be excluded from the agenda items below by reason of the confidential nature of the business to be discussed and will be requested to withdraw. Members will resolve to go into Private Session.

So resolved.

- 16/035 *To receive written minutes of the Staffing Cttee held on 17 May 2016 and a verbal report from the Staffing Cttee held on 14 June 2016 regarding the selection of a permanent Town Clerk (Proper & Responsible Financial Officer).*

The Locum Town Clerk left the room at the beginning of this item.

Minutes and verbal reports were noted and received.

Resolved: Mr ME Jackson to be appointed permanent Town Clerk subject to contract probation.

The Town Clerk was congratulated on his appointment and he in turn thanked members for showing their confidence in him for the future.

- 16/036 *Possible changes to Standing Orders/Terms of Reference for the Staffing Cttee.*

There followed a wide ranging discussion about the composition and working of the Staffing Committee in the past year and going forward. The unanimous consensus of non-Committee members is that the Staffing Committee should be commended for their sometimes challenging work during the last 12 months

Resolved: to appoint a 6th member to the Staffing Committee.

- 16/037 *To discuss the terms and conditions of service (TACOS) of indoor staff employees including recruitment.*

Noted and received to accept the recruiting decision of the Staffing Committee.

End of Private Session & Confidential Items.

The Chairman closed the meeting at 9.30 p.m. thanking members for their attendance and contributions.

