



## EARL SHILTON TOWN COUNCIL

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Notice is hereby given that a **Meeting of Earl Shilton Town Council (Full Council)** will be held on **Monday 22 January 2024 at the Public Library, Wood St., Earl Shilton, LE9 7NE**, starting at **7.00pm** for the transaction of the business detailed on the agenda below. Elected and co-opted Members of the Full Council are legally summoned to attend by please. The public and media are cordially invited to attend but will be excluded from any items declared as *private session confidential* within the meaning of the Public Bodies (admissions to meetings) Act 1960.

C Houghton  
Town Clerk  
Public Library, Wood Street  
Earl Shilton LE9 7NE  
01455 843386

Dated: Tuesday 16 January 2024

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### AGENDA

- 23/157** Chairman's welcome and opening remarks.
- 23/158** To receive apologies for Town Cllr Member absence.
- 23/159** Declarations of interest. To receive disclosures of member's interests, i.e., the existence and the nature of those interests in respect of items on this agenda.
- 23/160** To receive and approve as a true record the minutes of the Meeting of Full Council held on Monday 11 December 2023.
- 23/161** Public Participation:
- a. Public speaking protocol – requests received by the protocol deadline to be submitted to the Clerk with details of the agenda item they wish to address/relate to.
  - b. That the meeting be adjourned to allow members of the public to make representation about items that are not on the agenda (Electors' Time).
- 23/162** To note and receive any reports from County and Borough Cllrs.
- 23/163** To receive any form of Neighbourhood Police report pertaining to Earl Shilton including the local Beat Team report.
- a. January 2024 Beat Team report.
  - b. Late relevant items.

- 23/164** Precept for the Financial Year 2024/2025. To receive the recommendations from the ESTC Finance & Policy Working Party meeting held on Mon 15 Jan 23 about how much the precept budget should be for the next financial year and to consider a motion to legally set next year's precept.
- 23/165** To receive the resignation from a current Councillor to withdraw from the LPCOS Cttee due to work commitments. Members can appoint a member to join the LPCOS Cttee for the remainder of the Cttee term.

**Confidential Items – in accordance with the Public Bodies (Admissions to Meetings) Act 1960, the press and public will be excluded from the agenda items below by reason of the confidential nature of the business to be discussed and will be requested to withdraw. Members will consider a motion to resolve to go into Private Session.**

- 23/166** AGE UK:
- a. To receive and approve as a true record the minutes of the Extraordinary Meeting of Full Council held on Monday 18 December 2023.
  - b. To provide any updates if received.
- 23/167** Planning matters which should be heard in private session to consider the issues/updates from the Chairman/Town Clerk/Members or others regarding the:
- a. Premises Working Party (PWP) update.
  - b. Late relevant items.
- 23/168** Staffing Cttee business including late relevant items.
- a. To note and receive the draft minutes of the Staffing Cttee meeting held on 10 January 2024.
  - b. To update Members on the Head of Groundcare position and recruitment process for the Groundcare Operative position to be advertised.

**At the conclusion of this item the Chairman will return the meeting to a Public session.**

- 23/169** To note and receive any reports from member representatives to recent (remote/virtual) non-Town Council outside bodies, meetings, events or working parties such as the Town Team Working Group (TTWGp) including relevant late items received since this agenda was published.
- 23/170** To invite/nominate member representatives to attend meetings/events that are not Town Council initiated including remote and late relevant invitations also.
- a. Thurs 14 Mar 24 – HBBC Annual Rural Conference: Twycross Zoo.
  - b. Late relevant items since this agenda was published.
- 23/171** To receive written, (draft minutes of the 09 January 2024 meeting), and or a verbal report on Leisure, Parks, Cemetery and Open Spaces (LPCOS) Cttee meetings or business of interest and possible concern plus any immediate recommendations for spending from the annual budget or reserves including late relevant items.

- 23/172** To receive written, (draft minutes of the 09 January 2024 meeting), and or verbal report of the Events Cttee regarding recent meetings and an update concerning ESTC events and late relevant items.
- 23/173** Correspondence received including relevant late items received since this agenda was published.
- a. Late relevant items.
- 23/174** To receive the Town Clerk's Finance Report including late relevant items received since this agenda was published.
- a. To consider the monthly accounts for December 2023 as a true record fit for the Chairman's signature if statements received, invoices input completed and issued to Members in advance of this meeting.
- b. Late relevant items.
- 23/175** To receive the Town Clerk's general report including relevant late items received since this agenda was published.
- 23/176** Planning applications/correspondence received as a Town Council 'consultee' from HBBC, adjacent Districts and or LCC as Local or County Planning Authorities. Also to: Note a Planning Cttee Chairman's verbal or written reports and possibly, discuss and receive non-private session items from the Planning Cttee, e.g., a verbal/written report from any Planning Cttee meeting or communications, especially regarding major or controversial applications concerning the Town.
- a. 23/01201/CONDIT (Re-consultation) - Ashby House Hill Top Farm Hill Top Earl Shilton.
- b. 23/01237/HOU – 35 Byron Street, Earl Shilton.
- c. Relevant late applications/correspondence received since this agenda was set.
- 23/177** To review and consider quotes to have the ESTC website re-designed.
- 23/178** To consider the Town Council signing up to the *Civility & Respect Pledge*.
- 23/179** To review the ESTC meeting dates from 01 May 2024 to 30 April 2025, with Leicestershire & Rutland Association for Local Councils (LRALC) providing confirmation regarding time scales for meeting agendas and associated paperwork to be issued to members.
- 23/180** To consider the grant application request submitted from the Earl Shilton Baptist Church for ESTC to support the project.

**Last Item.**