



## EARL SHILTON TOWN COUNCIL

---

Notice is hereby given that a meeting of **Earl Shilton Town Council (Full Council)** will be held on **Tuesday 13 April 2021 by remote internet means using the Zoom.us software application**, starting at **7.30 p.m.** for the transaction of the business detailed on the agenda below. Members of the Full Council are legally summoned to attend by **'joining a meeting'** please. The public and media are cordially invited to attend but will be excluded from any items declared as *confidential* within the meaning of the Public Bodies (admissions to meetings) Act 1960. Note: the Town Council will be the control *'hosts'* for this meeting and as such will manage proceedings as decided by the Chairman in accordance with Council's *Standing Orders*. The Meeting ID number is **843 3995 3401** and the meeting alpha digit passcode is **551633** . Request telephone only 'joining' from the Town Clerk.

Joining Link:

<https://us02web.zoom.us/j/84339953401?pwd=RIAzN3M5YXhnOWY5azJTY1dpTEdwdz09>

ME Jackson, Town Clerk  
21, Wood Street  
Earl Shilton LE9 7NE  
01455 843386

Dated: 08 April 2021

---

### **AGENDA** (website <https://www.earlshiltontc.org.uk/default.aspx> )

- 20/188** Chairman's welcome and opening remarks.
- 20/189** To receive apologies for Cllr Member and County/Borough Cllr absence.
- 20/190** Declarations of interests. To receive disclosures of member's interests, i.e. the existence and the nature of those interests in respect of items on this agenda.
- 20/191** To receive and approve as a true record the minutes of Full Council meeting held on 09 March 2021.
- 20/192** Public Participation:
  - a. Public speaking protocol – requests received by the protocol deadline to be submitted to the Clerk detailing of the issue or agenda item they wish to address/relate to.
  - b. That the meeting be adjourned to allow Cllrs or members of the public to make a representation about items that are not on the agenda (*Electors' Time*).
- 20/193** To note and receive any reports from County and Borough Cllrs including late relevant reports to be tabled since this agenda was set.
- 20/194** To receive any form of Neighbourhood Police reports pertaining to Earl Shilton including the local Beat Team report for March 2021 dated April 2021.

- 20/195** To note and receive any reports from *member* representatives to recent (remote/virtual) non-Town Council outside bodies, meetings, events or working parties excluding Police reports and the Town Team Working Group (TTWGp) including relevant late items received since this agenda was published.
- 20/196** To invite/nominate member representatives to attend (virtual) meetings/events that are not Town Council initiated including late relevant invitations too.
- 20/197** To receive minutes, draft minutes and or a verbal report on Leisure, Parks, Cemetery and Open Spaces (LPCOS) Cttee meetings, (06 Apr 21) or business of interest and possible concern plus any immediate recommendations in general or for spending from the annual budget or Reserves, e.g. plant and machinery.
- 20/198** To receive a verbal report from the Chairman of the Events Cttee regarding recent pandemic lockdown updates, (including draft minutes of the Cttee Meeting of 06 Apr 21), and concerning 2021/22 events.
- 20/199** Correspondence received including relevant late items received:
- a. Section 106 monies and maintenance of public open spaces – Shelton Village.
  - b. LRALC annual membership renewal letter.
- 20/200** To receive the Town Clerk's Responsible Financial Officer (RFO) Report including late relevant items.
- a. To note that the March 2021 RBS accounts and Annual Accounts for the Financial Year will be closed down on Fri 16 Apr 21 by 2 way virtual means between an RBS agent and the RFO as it was last year.
  - b. Banking: current account statements for closing the Natwest account and opening the Unity Trust Bank account be noted and received.
  - c. Outsourcing of Payroll function – update on successful 1<sup>st</sup> run for March 2021.
  - d. Early Intervention Worker – likely first call on precept grant (£2k for PT worker).
  - e. Volunteer Community Grant – monies and applications
  - f. Late relevant items.
- 20/201** To receive the Town Clerk's *general* report including relevant late items received since this agenda was published.
- a. Sunset clause affecting the legality of virtual meetings with effect from 07 May 2021 and the decision when to hold the annual Electors' Meeting and the Annual Meeting of the Council.
- 20/202** Planning applications/correspondence received as a Town Council 'consultee' from HBBC, adjacent Districts and or LCC as *Local* or *County* Planning Authorities. Also to:
- a. Note a Planning Cttee Chairman's verbal or written reports and possibly, discuss and receive non-private session items from the Planning Cttee; e.g. a verbal/written report from the Planning Cttee of the 13 Apr 21 meeting, especially regarding major or controversial applications concerning the Town including:

1. 20/01225/FUL (14 day re-consultation) – Marlpit Farm 108 dwellings.
2. 21/00395/CONDIT – *Folly View* off Keats Ln erection of 1 dwelling, rescind condition.
3. Late Appn. 21/00156/FUL (retrospective) - extn to stable block, Shilton Rd, Barwell.
  - b. Hinckley National Rail Freight Interchange (HNRFI) recent public 'shared' correspondence with the County Council.
  - c. Relevant late applications/correspondence received since the Cttee agenda was set.

**Confidential Items – in accordance with the Public Bodies (Admissions to Meetings) Act 1960, the press and public will be excluded from the agenda items below by reason of the confidential nature of the business to be discussed and will be requested to withdraw. Members will resolve to go into *Private Session*.**

**20/203** Planning matters which should be heard in private session:

To consider the issues/updates from the Chairman/Town Clerk/Members or others regarding the:

- a. The *Premises projects* – update re new Library Office facility and public toilet. Additionally, Town Team Working Group (TTWGp) information regarding a possible site for housing the ESTC Groundcare Team and, for example, the ESA Boxing Club.
- b. TTWGp meeting notes of 16 Mar21 if available.
- c. Earl Shilton Sustainable Urban Extension (ES-SUE) – Consortium revised '*heads of terms*' for an access land - update if any.
- d. Late relevant confidential items received since this agenda was set.

**20/204** Staffing Cttee issues – Staffing Cttee meeting 23 Mar 21 draft minutes including:

- a. Staff sick absence reports for at least 2 employees.
- b. Legacy legal matters updates including – Employment Tribunal (ET) formal appeal against a significant part of the overall judgement confirmed as launched by Council's legal team.
- c. Relevant late items received since this agenda was published.

**20/205** Mill Lane Cemetery – grave space legal matter update.

**Last Item.**

