



EARL SHILTON TOWN COUNCIL

Notice is hereby given that a **Meeting of Earl Shilton Town Council (Full Council)** will be held on **Monday 13 June 2022 at the Public Library, Wood St., Earl Shilton, LE9 7NE**, starting at **7.30pm** for the transaction of the business detailed on the agenda below. Members of the Full Council are legally summoned to attend by please. The public and media are cordially invited to attend but will be excluded from any items declared as *confidential* within the meaning of the Public Bodies (admissions to meetings) Act 1960.

ME Jackson
Town Clerk
21, Wood Street
Earl Shilton LE9 7NE
01455 843386

Dated: 08 June 2022

AGENDA (website <https://www.earlshiltontc.org.uk>)

- 22/020** Chairman's welcome and opening remarks.
- 22/021** To receive apologies for Town Cllr Member absence.
- 22/022** Declarations of interests. To receive disclosures of member's interests, i.e., the existence and the nature of those interests in respect of items on this agenda.
- 22/023** To receive and approve as a true record the minutes of Full Council meeting held on Monday 09 May 2022.
- 22/024** Public Participation:
 - a. Public speaking protocol – requests received by the protocol deadline to be submitted to the Clerk with details of the agenda item they wish to address/relate to.
 - b. That the meeting be adjourned to allow members of the public to make representation about items that are not on the agenda (*Electors' Time*).
- 22/025** To note and receive any reports from County and Borough Cllrs.
- 22/026** To receive any form of Neighbourhood Police report pertaining to Earl Shilton including the local Beat Team report for May dated to June 2022.
- 22/027** To note and receive any reports from *member* representatives to recent (remote/virtual) non-Town Council outside bodies, meetings, events or working parties excluding Police reports and the Town Team Working Group (TTWGp) including relevant late items received since this agenda was published.

- 22/028** To invite/nominate member representatives to attend meetings/events that are not Town Council initiated including remote and late relevant invitations too.
- a. 23 Jun 22 – HBBC Parish/Town Council Forum meeting Desford.
 - b. Late relevant items if any.
- 21/029** To receive minutes, draft minutes (07 Jun 22) and or a verbal report on Leisure, Parks, Cemetery and Open Spaces (LPCOS) Cttee meetings or business of interest and possible concern plus any immediate recommendations for spending from the annual budget or *Reserves*.
- a. Resident’s email complaint regarding ESTC Park trees.
 - b. Late relevant Items if any.
- 22/030** To receive written, (draft minutes of the 31 May 22 meeting), and or verbal report from the Chairman of the Events Cttee regarding recent meetings and an update concerning 2022 events.
- a. Events medical cover – professional hire costs versus trained cllrs & staff.
 - b. Late relevant items if any.
- 22/031** Correspondence received including relevant late items received:
- a. Volunteer Community Group – possible grant application.
 - b. NALC Legal Update – June 2022.
 - c. Late relevant items if any.
- 22/032** To appoint members to Committees and Working Parties of Council for the forthcoming year where vacancies still remain.
- 22/033** To receive the Town Clerk’s Finance Report including late relevant items.
- a. Annual Governance & Accountability Return (AGAR) Year Ending 31 Mar 22 – approval to sign off Section 1: *Governance*.
 - b. Annual Governance & Accountability Return (AGAR) Year Ending 31 Mar 22 – approval to sign off Section 2: *Accounting Statements*.
 - c. Monthly accounts for April and May 2022 – approval for the Chairman to sign off these accounts as a true statement of the status of the Council’s finances as at the end of the respective periods.
 - d. Update – annual renewal of ESTC non-motor insurances w.e.f. 01 Jun 22.
 - e. Late relevant items if any.
- 22/034** To receive the Town Clerk’s *general* report including relevant late items received since this agenda was published.
- a. Earl Shilton Charity (ESC) – Town Council’s duty to appoint trustees.
 - b. Late relevant items if any.

- 22/035** Planning applications/correspondence received as a Town Council 'consultee' from HBBC, adjacent Districts and or LCC as *Local* or *County* Planning Authorities. Also to:
- a. Note a Planning Cttee Chairman's verbal or written reports and possibly, discuss and receive non-private session items from the Planning Cttee; e.g., a verbal/written report from any Planning Cttee meeting or communications, especially regarding major or controversial applications concerning the Town.
 - b. Notifications and relevant late applications/et al received since the Cttee agenda was set.

Confidential Items – in accordance with the Public Bodies (Admissions to Meetings) Act 1960, the press and public will be excluded from the agenda items below by reason of the confidential nature of the business to be discussed and will be requested to withdraw. Members will resolve to go into Private Session.

- 22/036** Planning matters which should be heard in private session to consider the issues/updates from the Chairman/Town Clerk/Members or others regarding the:
- a. The *Premises projects*:
 - 08 Jun 22 meeting with the ES Town Cricket Club (ESTCC)
 - b. TTWGp meeting notes of if available.
 - c. Earl Shilton Sustainable Urban Extension (ES-SUE) – Options document.
 - d. Late relevant confidential items received since this agenda was set.

22/037 Staffing Cttee issues including:

- a. Staff attendance.
- b. Relevant late items received since this agenda was published.

Last Item.

