



EARL SHILTON TOWN COUNCIL

Notice is hereby given that a meeting of **Earl Shilton Town Council (Full Council)** will be held on **Tuesday 08 September 2020 by remote internet means using the Zoom.us software application**, starting at **7.30pm** for the transaction of the business detailed on the agenda below. Members of the Full Council are legally summoned to attend by **'joining a meeting'** please. The public and media are cordially invited to attend but will be excluded from any items declared as *confidential* within the meaning of the Public Bodies (admissions to meetings) Act 1960. Note: the Town Council will be the control *'hosts'* for this meeting and as such will manage proceedings as decided by the Chairman in accordance with Council's *Standing Orders*. The Meeting ID number is **886 9378 6596** and the meeting password digit is **Full080920**. Request telephone only 'joining' from the Town Clerk.

Joining Link:

<https://us02web.zoom.us/j/88693786596?pwd=VEd6ZHRLb0NlVkpNkRHk2RVSGplZz09>

ME Jackson, Town Clerk
21, Wood Street
Earl Shilton LE9 7NE
01455 843386

Dated: 03 September 2020

AGENDA (website <https://www.earlshiltontc.org.uk/default.aspx>)

- 20/063** Deputy Chairman's welcome and opening remarks.
- 20/064** To receive apologies for Cllr Member and County/Borough Cllr absence.
- 20/065** Declarations of interests. To receive disclosures of member's interests, i.e. the existence and the nature of those interests in respect of items on this agenda.
- 20/066** To receive and approve as a true record the minutes of Full Council meeting held on 11 August 2020.
- 20/067** Public Participation:
 - a. Public speaking protocol – requests received by the protocol deadline to be submitted to the Clerk detailing of the issue or agenda item they wish to address/relate to. Possible request to address Council by a member of the public regarding Town Council managed Parks and Open Spaces.
 - b. That the meeting be adjourned to allow Cllrs or members of the public to make a representation about items that are not on the agenda (*Electors' Time*).
- 20/068** To note and receive any reports from County and Borough Cllrs including late relevant reports to be tabled since this agenda was set.

- 20/069** To receive any form of Neighbourhood Police report pertaining to Earl Shilton including the local Beat Team report for August 2020 dated September 2020 if available.
- 20/070** To note and receive any reports from *member* representatives to recent (remote/virtual) non-Town Council outside bodies, meetings, events or working parties excluding Police reports and the Town Team Working Group (TTWGp) including relevant late items received since this agenda was published.
- 20/071** To invite/nominate member representatives to attend meetings/events that are not Town Council initiated including remote and late relevant invitations too.
- 20/072** To receive minutes, draft minutes and or a verbal report on Leisure, Parks, Cemetery and Open Spaces (LPCOS) Cttee meetings, (01 Sep 20) or business of interest and possible concern*** plus any immediate recommendations for spending from the annual budget or *Reserves*. ***The continued closure of ESTC enclosed areas of play equipment, the Wood St Park pump track et al during the continued COVID19 pandemic.
- 20/073** To receive a written and or verbal report from the Chairman of the Events Cttee regarding recent meetings (01 Sep 20) and or pandemic lockdown updates concerning 2020/21 events.
- 20/074** Correspondence received including: relevant late items received:
- a. ES Town Cricket Club – sincere note of thanks for a grant funding award.
 - b. LRALC Training Update August 2020 – ESTC Deputy Chairman’s advice.
 - c. Footpath maintenance responsibility – email re High St to Maughan St.
 - d. Late relevant items.
- 20/075** To receive the Town Clerk’s Finance Report including late relevant items.
- a. Announcement: *The Local Government Services’ Pay Agreement 2020/21.*
 - b. AGAR Part 3 Yr Ending 31 Mar 20 – Receipt from External Auditor & Notice of Public Rights.
 - c. Late relevant items.
- 20/076** To receive the Town Clerk’s *general* report including relevant late items received since this agenda was published.
- a. Former staff member’s recent bereavement.
 - b. Late items.
- 20/077** Planning applications/correspondence received as a Town Council ‘consultee’ from HBBC, adjacent Districts and or LCC as *Local* or *County* Planning Authorities. Also to:
- a. Note a Planning Cttee Chairman’s report and possibly, discuss and receive non-private session items from the Planning Cttee; e.g. draft Planning Cttee minutes of the 01 Sep 20 meeting, especially regarding the Council’s response to the Government’s Planning White Paper; ***Planning for the Future.***
 - b. Late relevant items to be reported since this agenda was set.

Confidential Items – in accordance with the Public Bodies (Admissions to Meetings) Act 1960, the press and public will be excluded from the agenda items below by reason of the confidential nature of the business to be discussed and will be requested to withdraw. Members will resolve to go into *Private Session*.

20/078 Planning matters which should be heard in private session:

To consider the issues/updates from the Chairman/Town Clerk/Members or others regarding the:

- a. The *Premises projects* – update re new Library Office facility and public toilet.
- b. Late relevant confidential items received since this agenda was set.

20/079 Staffing Cttee issues including:

- a. Legacy legal matters updates including – Employment Tribunal setting of final hearing date.
- b. Staff sick absence report from Town Clerk.
- c. 2020 Pay rise contract matter for one member of staff.
- d. Relevant late items received since this agenda was published.

20/080 Mill Lane Cemetery grave space deed issue – legal correspondence received and response required.

Last Item.

