



## EARL SHILTON TOWN COUNCIL

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Notice is hereby given that the **Full Council** of **Earl Shilton Town Council** will be held on **Tuesday 12 March 2019** at **The Stute**, Station Road, Earl Shilton, LE9 7GA, starting at **7.30pm** for the transaction of the business detailed on the agenda below. Members of the Full Council are summoned to attend please. The public and media are cordially invited to attend but will be excluded from any items declared as *confidential* within the meaning of the Public Bodies (admissions to meetings) Act 1960.

ME Jackson  
Town Clerk  
21, Wood Street  
Earl Shilton LE9 7NE  
01455 843386

Dated: 07 March 2019

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### AGENDA

- 18/173** Chairman's welcome and opening remarks.
- 18/174** To receive apologies for member absence.
- 18/175** Declarations of interests. To receive disclosures of member's interests, i.e. the existence and the nature of those interests in respect of items on this agenda.
- 18/176** To receive and approve as a true record the minutes of the Full Council meeting held on Tues 12 February 2019.
- 18/177** Public Participation:
  - a. Public speaking protocol – requests received by the protocol deadline to be submitted to the Clerk with details of the agenda item they wish to address/relate.
  - b. That the meeting be adjourned to allow members of the public to make representation about items that are not on the agenda (*Electors' Time*).
- 18/178** To note any reports, (not *private session* items), from County and Borough Cllrs.
- 18/179** To receive any form of Neighbourhood Police report pertaining to Earl Shilton including the local Beat Team reports for February/March 2019.
- 18/180** To note and receive any reports from *member* representatives to recent non-Town Council outside bodies, meetings, events or working parties excluding Police reports and the Town Team Working Group (TTWGp) including:
  - a. The informal opening of *Kingsfield Court* 02 Mar 19.
  - b. Award ceremony for an ES Amateur Boxing Club Head Trainer 05 Mar 19.
  - c. Other such reports from members.

- 18/181** To invite/nominate member representatives to attend meetings/events that are not Town Council initiated including:
- a. The Town Mayor to attend the Borough Mayor Civic Service 14 Mar 19.
  - b. Invitation to the HBBC Parish Forum 21 Mar 19 at Sheepy Magna.
  - c. Deputy Town Mayor to Grand opening of Kingsfield Court 27 Mar 19.
  - d. Reminder to members regarding election 2019 'Purdah'.
  - e. Invitations received since this agenda was set.
- 18/182** LPCOS Cttee meeting/business matters including:
- a. Draft minutes and a verbal report of the Cttee meeting of 05 Mar 19.
  - b. Spending recommendations to Full Council.
- 18/183** To receive written and or verbal reports from the Chairman of the Events Cttee regarding recent meetings, feedback from recent events and progress towards future 2019/20 events.
- 18/184** Planning applications/correspondence received as a Town Council 'consultee' from HBBC, adjacent Districts and or LCC as *Local* or *County* Planning Authorities. A Cttee Chairman's verbal report on non-private session items from the Planning Cttee meeting held earlier on 12 Mar 19.
- 18/185** Correspondence received:
- a. Correspondence received since this agenda was set.
- 18/186** To receive the Town Clerk's General Report including:
- a. Successful implementation of the RBS Cemetery software database system.
  - b. Local Council elections May 2019 – non-partisan event(s) ideas to encourage potential candidates to stand.
  - c. Items for inclusion received since the agenda was set.
- 18/187** To receive the Town Clerk's Finance (& Policy) Report including:
- a. That Council authorise the Chairman to sign-off the current, investment and petty cash account reconciliation statements for February 2019 if ready.
  - b. An update on the *interim* Internal Audit carried out on 25 Feb 19.
  - c. Draft minutes and recommendations from the meeting of the Finance Working Party held on 06 Mar 19 – changes to Council's operating policy documents.
  - d. Insurers report regarding a public liability claim from a 2012 park incident.

**Confidential Items – in accordance with the Public Bodies (Admissions to Meetings) Act 1960, the press and public will be excluded from the agenda items below by reason of the confidential nature of the business to be discussed and will be requested to withdraw. Members will resolve to go into Private Session.**

**18/188** Planning Cttee private session items. Possible updates from the Chairman regarding the *Premises project*, *Enforcement* action (fence) and the *Dalebrook Farm* development. Also Earl Shilton Heritage Conservation Area – potential listing application by HBBC.

**18/189** Staffing Cttee meeting 12 Mar 19. To receive Cttee Chairman's verbal reports from the regarding Groundcare Team staffing, legacy legal issues and items received since the said Staffing Cttee meeting agenda was set.