

**EARL SHILTON TOWN COUNCIL**

***MINUTES of the***

***LEISURE, PARKS, CEMETERY & OPEN SPACES (LPCOS) COMMITTEE MEETING***

Held at 7:00 p.m. on

**Tuesday 03 July 2018**

At *The Stute*, Station Rd., Earl Shilton, LE9 7GA.

**MEMBERS PRESENT:**

Councillors: Cllrs M Tebbett (Chairman), Ms D Almey, Ms B Hutt, C Newlyn and Ms A Williams.

In attendance: Town Clerk: Mr ME Jackson  
Members of the public: Nil.

**18/014** *Chairman's welcome and opening remarks.*

The Chairman opened the meeting with his usual welcome and proceeded to the agenda.

***Noted and received.***

**18/015** *To receive apologies for member absence.*

Apologies for absence were received in advance from Cllrs Coe, Lapsley and Statham.

***Resolved: to accept the apologies from Cttee members as tabled to the Town Clerk and recorded.***

**18/016** *Declarations of interests. To receive disclosures of member's interests, i.e. the existence and the nature of those interests in respect of items on this agenda.*

***None declared.***

**18/017** *To receive and approve as a true record the minutes of the meeting of LPCOS Cttee meetings held on 05 June 2018.*

***Resolved: that the minutes of the LPCOS Cttee meeting of the 05 June 2018, as, tabled be accepted as a true record of proceedings.***

**18/018** *To note the impending receipt of s.106 contribution maintenance monies applied for vide HBBC and previous minute 18/008 dated 05 Jun 18 in the sum of £1931.11.*

Members were briefed as to the 3 items of play areas/equipment the maintenance monies would be used to repair.

***Resolved: to initiate works orders for repair works soonest.***

**18/019** *To receive an update regarding the letting of the football pitch at Weaver Springs Park, the letting agreement and pavilion improvements.*

- **Resolved: the letting agreement, subject to spelling and grammar corrections, was approved by members.**
- An electrician has surveyed the Pavilion and he believes that suitable improvement works can be carried out with minimal disruption or cost. **Noted and received.**
- The Chairman will attempt to list the materiel needed for the Pavilion refurbishment and secure a local supplier discount in return for overt recognition of this type of sponsorship. **Noted and received.**
- **Resolved: initial pitch marking by the management of one of the Clubs approved to hire the pitch was agreed.** (The value of this service is deemed to be £50. Ongoing pitch marking by this same provider may cost £20 a time but will require a sympathetic and synchronised mowing regime from Council's groundcare staff. A decision on future pitch marking will be made at a subsequent Cttee meeting.

**18/020** *To note the date of works for the repair of the BMX pump track on Wood Street Park, i.e. the 9<sup>th</sup> & 10 Jul 18.*

Cttee members were apprised of the works and the procedure to lock entry gates, put up explanatory public notices for the closure and Cllr Newlyn kindly agreed to put the 'news' on Facebook.  
**Noted and received.**

**18/021** *Staff training – to consider driving lessons for the Groundcare Apprentice.*

Members discussed the employment and impact of the Apprentice on Council's outdoor team in the round.  
**Resolved: in principle, the answer was yes to a block of 10 driving lessons but the final decision will be reviewed in October 2018 when this individual is at the end of his probation period.**

**18/022** *To consider minor Cemetery tree works at the Chairman's discretion within Council Financial Regulations.*

The Cttee Chairman explained that he and the Town Clerk had recently reviewed the eastern tree line at Mill Lane Cemetery and clearly works needed to be carried out to prevent liability damage claims. The tree service provider who did such a good job a QEII, The Hall Field Park has quoted to carry out this Cemetery works for £240 only (another provider has quoted £800).

***Resolved: members will allow the Chairman to use his discretionary spending powers in line with ESTC Financial Regulations and the budget to carry out these needed works soonest.***

- 18/023** *Update on the costs and progress of the Groundcare plant equipment servicing plans.*

The Cttee Chairman reported to members that he was very disappointed to state that our new plant and equipment had been found to be overdue on its very necessary servicing and cleaning schedule. Matters have now been fully and professionally remedied at a planned for cost of £570. Schedules will be kept up to date in future.

***Noted and received.***

- 18/024** *Update on the Parks Equipment May 2018 RoSPA reports.*

The Chairman briefed members that the current RoSPA report has listed some minor defects. The Chairman and Town Clerk will sit down together shortly and in detail compile a list of works needed to obviate these minor weaknesses.

***Noted and received.***

The meeting **closed at 7.45 p.m.** with the Chairman thanking members for their attendance and contributions.

