



Notice is hereby given that a meeting of **Earl Shilton Town Council Staffing Committee** will be held on **Tues 14 March 17** at *The Stute*, Station Rd., Earl Shilton, LE9 7GA starting at **6.00 p.m.** for the transaction of the business detailed on the agenda below. Members of the Staffing Committee are summoned to attend please.

ME Jackson
Town Clerk
21, Wood St., LE9 7NE
01455 843386

Dated: 09 March 2017

AGENDA

1. Chairman's welcome and opening remarks.
2. To receive apologies for member absence.
3. Declarations of interests. To receive disclosures of individual member's interests, i.e. the existence and the nature of those interests in respect of items on this agenda.

Confidential Items – in accordance with the Public Bodies (Admissions to Meetings) Act 1960, the press and public will be excluded from the agenda items below by reason of the confidential nature of the business to be discussed and will be requested to withdraw. The Cttee must resolve to move into private session.

4. To receive and approve as a true record the minutes of the Staffing Committee meeting held on 14 February 2017. (included in Full Council pack)
5. To discuss resolving the end of the Office Clerk's probation period.
6. To receive staff draft *Personal Development Reviews*
7. To consider provisional 2017 NJC staff pay scale point increases with effect from 01 April 2017.
8. To receive staffing matters from Cttee members through the Chairman's discretion.

End of *private session* and Confidential Items.

The public and media are cordially invited to attend but will be excluded from any items declared as *confidential* within the meaning of the Public Bodies (admissions to meetings) Act 1960.