



EARL SHILTON TOWN COUNCIL

Notice is hereby given that a meeting of **Earl Shilton Town Council Staffing Committee** will be held on **Tuesday 17 July 2018** at **The Stute, Station Road.**, Earl Shilton, LE9 7NE starting at **7.00 p.m.** for the transaction of the business detailed on the agenda below. Members of the Staffing Committee are summoned to attend please.

ME Jackson
Town Clerk
21, Wood St., LE9 7NE
01455 843386

Dated: 11 July 2018

AGENDA

- 18/025 Chairman's welcome and opening remarks.
- 18/026 To receive apologies for member absence.
- 18/027 Declarations of interests. To receive disclosures of individual member's interests, i.e., the existence and the nature of those interests in respect of items on this agenda.

Confidential Items – in accordance with the Public Bodies (Admissions to Meetings) Act 1960, the press and public will be excluded from the agenda items below by reason of the confidential nature of the business to be discussed and will be requested to withdraw. The Cttee must resolve to move into private session.

- 18/028. To receive and approve as a true record the minutes of the Staffing Committee meetings held on 19 June 2018.
- 18/029. To consider the vacant appointment of Office Clerk short and long term plus any legacy matters received from e.g. the Council's HR Consultant.
- 18/030 To consider the current situation and remedy for Groundcare team staffing as follows:
 - a. Operative 1 - long term sick absence update.
 - b. Operative 2 - sick absence record since 2018 appointment.
 - c. Operative 3 – intermittent sick absence.
 - d. Discuss hiring of a temporary staff member for the remainder of the growing season or similar strategy.
- 18/031 To discuss various staff probation period reports for more than one person.

The public and media are cordially invited to attend but will be excluded from any items declared as *confidential* within the meaning of the Public Bodies (admissions to meetings) Act 1960.