

**EARL SHILTON TOWN COUNCIL**  
**MINUTES of the STAFFING COMMITTEE MEETING**  
Held at 7.00 p.m. on **Monday 11 June 2018**  
At *The Stute*, Earl Shilton, LE9 7GA.

**MEMBERS PRESENT:**

Councillors: R Phelps (Chairman), Mrs C Coe, K Lapsley,  
M Leman, P Statham and M Tebbett (Deputy Chairman).  
In attendance: Town Clerk – Mr ME Jackson.  
Members of public – nil.

**18/013.** *Chairman's welcome and opening remarks.*

The Chairman welcomed members to the meeting and proceeded to the agenda.  
**Noted and received.**

**18/014.** *To receive apologies for member absence.*  
**None received.**

**18/015.** *Declarations of interests. To receive disclosures of individual member's interests, i.e., the existence and the nature of those interests in respect of items on this agenda.*  
**None declared.**

**Confidential Items – in accordance with the Public Bodies (Admissions to Meetings) Act 1960, the press and public will be excluded from the agenda items below by reason of the confidential nature of the business to be discussed and will be requested to withdraw.**

**The Cttee must resolve to move into private session. So resolved.**

**18/016.** *To receive and approve as a true record the minutes of the Staffing Committee meeting held on 22 May 2018.*  
**None tabled.**

**18/017.** *To consider the implications and possible welfare actions needed for the management of the continued long term sick absence of a member of staff.*

The Town Clerk briefed Cttee members about recent 'in person' conversations with the staff member who continues to be long term sick absent. In particular, the Clerk referred to the two significant appointments for different medical conditions that have now been completed. The individual is now waiting for a consultant's decision regarding one condition and a consultant's diagnosis/prognosis for the other. Council will be kept informed by the staff member who remains in a positive frame of mind and re-iterates his gratitude to Council for their continued understanding and support.  
**Noted and received.**

- 18/018. *To discuss the concern(s)/unhappiness with terms and conditions of service expressed to one or more Cttee members by a particular member of staff.*

The Chairman explained that in fact the summons to Cttee will be with regard to two not one members of staff. Through the Chair, members debated whether or not to ask the Town Clerk to leave the meeting room for an unspecified period. The Town Clerk did express politely his wish to remain in the meeting.

**Resolved: to cordially ask the Town Clerk to leave the meeting room until kindly recalled.** (Mr Jackson left the meeting room at 7.15 p.m. and was recalled at 8.00 p.m.).

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*ME Jackson*  
*Town Clerk*

**End of Private Session.**

**The meeting closed at 9.26 p.m. with the Chairman thanking members for their attendance and contributions.**