



EARL SHILTON TOWN COUNCIL

Notice is hereby given that the **Annual Meeting of Earl Shilton Town Council (Full Council)** will be held on **Tuesday 16 May 2017** at **The Stute**, Station Road, Earl Shilton, LE9 7GA, starting at **7.30pm** for the transaction of the business detailed on the agenda below. Members of the Full Council are summoned to attend please. The public and media are cordially invited to attend but will be excluded from any items declared as *confidential* within the meaning of the Public Bodies (admissions to meetings) Act 1960.

ME Jackson
Town Clerk
21, Wood Street
Earl Shilton LE9 7NE
01455 843386

Dated: 09 May 2017

AGENDA

- 17/001 Chairman's welcome and opening remarks followed by the election of the Town Council Mayor (Chairman) for the Civic Year 2017/18 and declaration of acceptance of office.
- 17/002 Election of a Deputy Town Council Mayor (Deputy Chairman) for the Civic Year 2017/18 and signing of acceptance of office.
- 17/003 To receive apologies for member absence.
- 17/004 Declarations of interests. To receive disclosures of member's interests, i.e. the existence and the nature of those interests in respect of items on this agenda.
- 17/005 To receive and approve as a true record the minutes of Full Council meeting held on 11 April 2017.
- 17/006 To consider an application or applications for co-option to become a member of Council.
- 17/007 To note and receive any Neighbourhood Policing Area (NPA) report(s)/meetings.
- 17/008 Public Participation:
 - a. Public speaking protocol – requests received by the protocol deadline to be submitted to the Clerk with details of the agenda item they wish to address/relate.
 - b. That the meeting be adjourned to allow members of the public to make representation about items that are not on the agenda (*Electors' Time*).
- 17/009 To note and receive any reports from County and Borough Cllrs.
- 17/010 To note and receive any reports from member representatives to recent non-Town Council outside bodies, meetings, events or working parties including:
 - a. Cllr M Leman to Hinckley Branch Meeting of LRALC 08 May 2017.

- b. Cllr C Newlyn - a meeting with the Vice Principal of Heath Lane Academy on 02 May 2017 regarding embedding an *Early Intervention Worker* into the school premises.
 - c. Late reports.
- 17/011** To invite/nominate member representatives to attend meetings/events that are not Town Council initiated.
- a. The Town Mayor to the City of Leicester Armed Forces Day Sat 24 June 2017.
 - b. Late nominations
- 17/012** To receive written and or verbal report from the Chairman of the Events Cttee regarding recent meetings and or progress towards 2017 events.
- 17/013** Planning: applications/correspondence to note, receive and observe on as necessary but for referral to the Planning Cttee for further scrutiny if necessary:
- a. 17/00160 – 30 High St; 6 Dwellings – 2x official consultee comments.
 - b. 17/00306/FUL – 25 Apr 17, 1 new dwelling land North of Palma Nova.
 - c. 17/00362/FUL – 27 Apr 17, Loft conversion 25, Stonecroft Rd.
 - d. 17/00363/REM – 27 Apr 17, Reserved Matters; dwelling land Palma Nova.
 - e. 17/00378/TPO – 28 Apr 17, felling of 1x oak tree, 5, The Grange.
 - f. Late applications.
- 17/014** Correspondence received:
- a. Citizens Advice '*LeicesterShire*' – reply from Chief Executive post donation
 - b. ESiB meeting minutes dated 11 April 2017.
 - c. Late correspondence.
- 17/015** To appoint members to Committees and Working Parties of Council for the forthcoming year:
- Staffing Cttee.
 - LPCOS Cttee,
 - Events Cttee (incorporating Public Events).
 - Finance & Policy Working Party, (incorporating the Community Fund, Annual Risk Assessment, Standing Orders and Financial Regulations Reviews).
 - Planning Cttee, (incorporating SUE, Town Plan & Town Team Working Group). (N.B. The Council Meetings Calendar will be updated accordingly).
- 17/016** To approve the motor mileage rate payable to councillors and staff when travelling on official Council business or training – 45 pence per mile or appropriate refund of public transport costs.
- 17/017** To retain current Council subscriptions, e.g. LRALC, unless changed by resolution.
- 17/018** To retain current bank account signatories unless members wish to change status.
- 17/019** To receive the Town Clerk's Finance Report including:
- a. The mandatory report from the *Internal Auditor* for the Financial Year 2016/17.
 - b. Notice of the VAT claim made to HMRC for the Financial Year 2016/17.
 - c. Annual Return RBS closedown Statement of Accounts as at 31 March 2017. (The *closedown* will take place on Thurs 11 May 2017 – agenda pack details to follow)

- 17/020 To receive the Town Clerk's general report including:
a. Late items.

Confidential Items – in accordance with the Public Bodies (Admissions to Meetings) Act 1960, the press and public will be excluded from the agenda items below by reason of the confidential nature of the business to be discussed and will be requested to withdraw. Members will resolve to go into *Private Session*.

17/021 To receive an update to members regarding the development of *Dalebrook Farm*.

17/022 To receive an update regarding the appointment of a Head of Groundcare Staff.

17/023 To consider a Planning Cttee recommendation for a motion regarding quotations for a feasibility study regarding the building of bespoke Town Council premises.

End of Private Session & Confidential Items.