

ME Jackson
Town Clerk

Full Council - 09 October 2018

EARL SHILTON TOWN COUNCIL
MINUTES of the FULL COUNCIL MEETING

Held at 7:30 p.m. on
Tuesday 09 October 2018
At *The Stute*, Station Rd., Earl Shilton, LE9 7GA.

MEMBERS PRESENT:

Town Councillors: Mrs CM Coe, Chairman & Town Mayor, Ms B Hutt, Deputy Chairman & Deputy Town Mayor, Ms D Almey, Mr S Hardy, Mrs E Harrison, Mr K Lapsley, Mr M Leman, Mr C Newlyn, Ms L Panton, Mr R Phelps, Mr P Statham and Ms A Williams.

County/Borough: See minute 18/087 below.
Councillors:

In attendance: Temporary Town Clerk: Mr S Bacon
Members of public: One.

18/086 Chairman's welcome and opening remarks.

The Chairman welcomed all those present to the meeting and noted the new newly appointed Office Clerk was attending to better understand what happened at council meetings.

18/087 To receive apologies for member absence.

Town Cllr Tebbett with County County/Borough Cllr Richards and Mark Jackson (Town Clerk) who had submitted their apologies for absence to the Temporary Town Clerk with reasons before the meeting.

Resolved: to 'accept' all the apologies for the good reasons recorded by the Temporary Town Clerk.

18/088 Declarations of interests. To receive disclosures of member's interests, i.e. the existence and the nature of those interests in respect of items on this agenda.

Cllr P Statham regarding any voluntary group Earl Shilton in Bloom (ESiB) matters as a non-pecuniary declaration due to his spouse's active membership of this Association.

18/089 To receive and approve as a true record the minutes of the Full Council meeting held on Tues 11 September 2018.

Resolved: to accept as a true record the minutes of the Full Council of 11 September 2018, tabled to Council and circulated to all members in advance of tonight's meeting.

Cllr Lapsley proposes, Cllr Statham seconds, all agree.

Chairman's Initials/Signature *[Signature]*

- 18/090 Public Participation:
- a. Public speaking protocol – requests received by the protocol deadline to be submitted to the Clerk with details of the agenda item they wish to address/relate.

None.
 - b. That the meeting be adjourned to allow members of the public to make representation about items that are not on the agenda (*Electors' Time*).

None.

- 18/091 To receive any form of Neighbourhood Police report pertaining to Earl Shilton including the local Beat Team report for September 2018.

The Mayor explained that she had spoken with Sgt Dan Cleaver regarding a number of issues to receive an update, and was happy with the details provided. Members noted the crime figures for Barwell and Earl Shilton provided by the LPU, and noted that only 2 burglaries were apportioned to Earl Shilton. The Mayor advised Members that PC Matt Lanigan (1458) was returning to the beat, replacing PC Mike Statt (3004), and replace him on the Priority Team at County.
Noted and received with thanks.

- 18/092 To note any reports, (not *private session* items), from County and Borough Cllrs.

No report had been received.

- 18/093 To note and receive any reports from *member* representatives to recent non-Town Council outside bodies, meetings, events or working parties excluding Police reports and the Town Team Working Group (TTWGp).

- a. Local store opening at the former Co-op.

The Mayor updated Members on the opening of the NISA store, by a family of local residents, accompanied by her consort as well as Cllr Newlyn and the Temporary Clerk. The important historic building had been converted to offer a shop and café space downstairs with the former gym/boxing club upstairs converted to three two-bed flats, which attendees had been able to tour, and were still under construction, but would continue to show the old steel beams in the roof.

The shop looks great. Member noted parking may prove to be a longer term issue, and noted residents could help the situation by walking more.

The Mayor explained the café was expected to open two weeks after the shop opening.

- b. Other or late events.

The Temporary Clerk updated Members on the Hinckley National Rail Freight Interchange (HNRFI) proposals, which will see a large freight interchange installed between the M69 and the railway on land between Elmesthorpe and Aston Firs.

Resolved: Members to attend the briefing sessions at Elmesthorpe

18/094 To invite/nominate member representatives to attend meetings/events that are not Town Council initiated including late invitations.

- a. The Mayor explained that the cap was being removed from allowed spend on community housing and may prove to be a consideration for the Town Council for the site south of the cemetery on Mill Lane, and she will be attending the 'Roadshow' at Narborough on 19th November 2018.
- b. Members discussed the Rural Conference at Twycross Zoo on 20 November.
Resolved: Cllr Williams, Cllr Leman and Cllr Newlyn all interested and will attend on behalf of the Town Council.

18/095 To receive the draft minutes of the LPCOS Cttee meeting held on 04 Sept 18.

Cllr Lapsley read an update for the meeting around an amendment to the wording of 18/036 regarding comments by Cllr Tebbett.

Resolved: to receive and note the updated minutes of the LPCOS Cttee meeting of 04 September 2018, tabled to Council and original minutes circulated to all members in advance of tonight's meeting.

18/096 To receive written and or verbal reports from the Chairman of the Events Cttee regarding recent meetings and progress towards future 2018 events.

The events cttee Chairman gave an update on the fair on Wood Street Park, which had arrived and would be operational Thurs-Mon.

Plans were underway for Remembrance Sunday, with the service at the cenotaph in the morning, and then the Battle's Over beacon lighting event on The Castle Mound in Hall Field Park in the evening from 6:30pm. A service of remembrance is also being held at St Simon & St Jude's Church on 04 November.

Christmas Lights Switch On is a work in progress, with various stalls and activities planned as normal. A local group, 4th Avenue, will be singing as part of the event which is hoped will keep people out for longer (weather permitting).

Members noted that all the local shops had been invited by letter to provide stalls or open for the Christmas lights switch-on event, though no responses had been received except from Domino's.

Resolved: Letter to be sent to NISA to advise them of the event and ask if they would like to have a stall.

Cllr Newlyn queried who would be switching the lights on as the winner of the poster competition wasn't available to attend.

Resolved: Members agreed 4th Avenue would be invited to switch the lights on. The report was noted and received.

18/098 Correspondence received:

- a. ESiB monthly meeting minutes & Regional Britain in Bloom judges' notes.

Members noted ESiB had won Gold, the Dog & Gun had won Gold, Cllr Coe commented that Chris's Fish & Chips shop had done 'perennially' well.

The theme for next year's display was noted as 50 years since the first moon landing/
Minutes were noted and received.

- b. Allstar Card fuel price – cessation of diesel discount at local supermarket.

Members noted the cessation of the discount from Morrisons and work undertaken by the Temporary Office Clerk to review alternative pricing.

Resolved: Members noted it may be cheaper using Morrisons without the discount than alternative suppliers. Staff to check prices before filling up. Details to be reviewed when Town Clerk returns from holiday.

- c. Routine planning applications requiring consultee consideration before the 21 day cut-off date including:

(1) 18/00924/HOU - sgl storey front, 2 storey side & rear extns and outbuilding to rear-6, Balmoral Rd.

Resolved: No objection.

(2) 18/00901/HOU - 2.25m high front gate & wall plus 1.5m fencing to side of property-59, Belle Vue Rd.

Resolved: No objection.

(3) 18/00991/OUT - Erection of 1 dwelling (outline - all matters reserved) - Land North Of Fair View High Tor East Earl Shilton Leicester

Resolved: No objection.

Members were advised they can submit their own personal comments via the planning portal if they so wish.

(4) 18/01010/HOU - Two storey rear and side extension - 20 Equity Road Earl Shilton Leicester Leicestershire LE9 7FD

Resolved: No objection.

- d. HBBC Council Executive outreach public meeting venues – ES?

The HBBC Council Executive had approached the Town Council about holding a meeting within the town.

Resolved: To accept the invitation and to provide a list of possible venues.

- e. Breach Lane 'Community' Allotment - request for any assistance?


A request for support had been received from the Breach Lane 'Community' Allotment group.

Resolved: To send details of the community grant scheme from the Town Council and invite the group to attend a LPCOS meeting.

- f. Late correspondence.

Cllr Lapsley, expressed that it would be worth using the ~~parish~~ town council website/Facebook to explain the powers available to parish/town councils. This should be accompanied by a note to parishioners to say that if they do have comments they are requested to please submit them personally via the Planning Portal or in writing.

Resolved: Website to link to Facebook and show latest posts.

Town C 

18/099 To receive the Town Clerk's General Report including late items for inclusion.

The Temporary Town Clerk advised Members of:

- Training sessions being offered by LRALC during October and November.
Resolved: Members had no training requirements at this time.
- A roadshow was being organised by EMCLH (East Midlands Community Led Housing) during November 2018, with the nearest session being held at Blaby District Council Offices in Narborough on 19th November. **Resolved: Members would look to attend the session.**
- The Mayor of Hinckley & District Borough Council has extended an invitation to the annual pantomime (Beauty and the Beast) at Concordia Theatre on Wednesday 23 January 2018. **Resolved: Members noted the opportunity to purchase tickets for this pantomime.**

18/100 To receive the Town Clerk's Finance Report including late items for inclusion.

The Temporary Town Clerk explained that no report had been prepared as he did not have access to the finance system.

Confidential Items – in accordance with the Public Bodies (Admissions to Meetings) Act 1960, the press and public will be excluded from the agenda items below by reason of the confidential nature of the business to be discussed and will be requested to withdraw. Members will resolve to go into Private Session.

Resolved: Members approved to go into private session.

Cllr Statham proposes, Cllr Lapsley seconds, all agree.

18/101 To update Full Council on Planning Cttee issues that may require motions including:
a. Resolving the noting and receiving of the draft minutes of the Planning Cttee meeting held on 18 Sept 18.

Resolved: To note and receive the draft minutes of the Planning Cttee meeting of 18 September 2018, tabled to Council and circulated to all members in advance of tonight's meeting.

b. Any update on the Maple Park/Kaplan PG easement deed payment.

Resolved: To note update on the Maple Park/ ^{Redacted} easement deed payment.

Resolved: Town Clerk to press solicitors for more information on return.

c. Any update on the Dalebrook Farm issues or solutions

None.

d. Any update on the Office lease options from the Town Team Working Group.

Resolved: Members noted that there hadn't been an update on the leasing option from the Borough Council as the Officer responsible was currently on holiday.

REDACTED *JTC*

- e. Late Planning items deemed private session matters by the Chairman.

Members noted that sludge treatment plant works were ongoing at the sewage works off Mill Lane.

18/102 Staffing Cttee issues including:

- a. Resolving the noting and receiving of the draft minutes of the Staffing Cttee meeting held on 11 Sept 18.

Resolved: To note and receive the draft minutes of the Staffing Cttee meeting of 11 September 2018, tabled to Council and circulated to all members in advance of tonight's meeting.

- b. Any motion recommendations to Full Council such as:
1. Legacy legal issues.

Resolved: Members noted the necessary legal paperwork was being processed; REDACTED *JTC*

2. Recruiting temporary or permanent staff for gapped appointments.

Resolved: Members noted an appointment had been made for Office Clerk and the new employee would be starting w/c Mon 22 Oct 2018.
Resolved: Members agreed to boost the two job vacancies on Facebook and allocated a budget of £100 to improve local targeting. Members to each share the vacancies in their personal profiles to increase local awareness of the Council's staffing vacancies.

3. Staff adjustments to reasonable terms and conditions of service (TACOS).

Cllr Phelps explained he'd held a meeting with the Groundcare worker about becoming a Supervisor, which he was happy to take on. ***Resolved: Members noted the Groundcare worker was performing well and educating other members of the team. A salary increase was noted from 01 Oct 2018.***

Cllr Harrison departed the meeting at 8:39pm.
End of Private Session & Confidential Items.

Members noted their thanks to the Temporary Town Clerk for clerking the meeting.

Meeting Closed @ 8:40pm

Chairman's Initials/Signature *JTC*