



EARL SHILTON TOWN COUNCIL

Notice is hereby given that a meeting of **Earl Shilton Town Council (Full Council)** will be held on **Monday 14 February 2022** at the **Independent Chapel, 89 High St.**, Earl Shilton, **LE9 7LR**, starting at **7.30pm** for the transaction of the business detailed on the agenda below. Members of the Full Council are legally summoned to attend please. The public and media are cordially invited to attend but will be excluded from any items declared as *confidential* within the meaning of the Public Bodies (admissions to meetings) Act 1960.

ME Jackson
Town Clerk
21, Wood Street
Earl Shilton LE9 7NE
01455 843386

Dated: 09 February 2022

AGENDA (website <https://www.earlshiltontc.org.uk>)

- 21/166** Chairman's welcome and opening remarks.
- 21/167** To receive apologies for Town Cllr Member absence.
- 21/168** Declarations of interests. To receive disclosures of member's interests, i.e. the existence and the nature of those interests in respect of items on this agenda.
- 21/169** To receive and approve as a true record the minutes of the Full Council meeting held on Monday 10 January 2022.
- 21/170** Public Participation:
 - a. Public speaking protocol – requests received by the protocol deadline to be submitted to the Clerk with details of the agenda item they wish to address/relate to.
 - b. That the meeting be adjourned to allow members of the public to make representation about items that are not on the agenda (*Electors' Time*).
- 21/171** To note and receive any reports from County and Borough Cllrs.
- 21/172** To receive any form of Neighbourhood Police report pertaining to Earl Shilton including the local Beat Team report for January 2022 dated February 2022.
 - a. Beat Team monthly Newsletter.
 - b. Other/late relevant items.
- 21/173** To note and receive any reports from *member* representatives to recent (remote/virtual) non-Town Council outside bodies, meetings, events or working parties excluding Police reports, *private session* reports and the Town Team Working Group (TTWGP) including relevant late items received since this agenda was published.

- 21/174** To invite/nominate member representatives to attend meetings/events that are not Town Council initiated including online and late relevant invitations too.
- 21/175** To receive minutes, draft minutes (01 Feb 22) and or a verbal report on Leisure, Parks, Cemetery and Open Spaces (LPCOS) Cttee meetings or business of interest and possible concern plus any immediate recommendations for spending from the annual budget or *Reserves*.
- 21/176** To receive minutes, draft minutes (01 Feb 22) and or a verbal report on the Events Cttee meetings or business of interest and possible concern plus any immediate recommendations for spending from the annual budget or *Reserves*.
- 21/177** Correspondence received including relevant late items received.
- a. Rail Freight Interchange – extension of consultation period – admin error.
 - b. ESTC Community Grant Application – ES Camera Club, (ESCC).
 - c. ESTC Community Grant Application – ES in Bloom, (ESiB).
 - d. HBBC wholesale Borough-wide *Governance Review* to note and receive.
 - e. Late relevant items.
- 21/178** To receive the Town Clerk’s Finance Report including late relevant items.
- a. RBS monthly accounts for Chairman’s signature to be approved to confirm as a true record, the Town Council’s financial position as at 31 Jan 22 if all statements for RBS cashbooks have been received in time for the monthly closedown).
 - b. HBBC Dog Bin Servicing Agreement - cost FY 2022/23.
 - c. Late relevant items.
- 21/179** To receive the Town Clerk’s *general* report including relevant late items received since this agenda was published.
- a. Alderman Newton’s Educational Funding Trust – ESTC Trustee required please.
 - b. Late relevant items.
- 21/180** Planning applications/correspondence received as a Town Council ‘consultee’ from HBBC, adjacent Districts and or LCC as *Local* or *County* Planning Authorities. Also to:
- a. Note a Planning Cttee Chairman’s verbal and or written reports and possibly, discuss and receive **non-private session** items from the Planning Cttee; e.g. a verbal/written report from any Planning Cttee meeting, (10 Jan 22 & 31 Jan 22 draft minutes and verbal report from 14 Feb 22), or communications, especially regarding major or controversial applications concerning the Town.
 - b. Relevant late applications/et al received since the Cttee agenda was set.

Confidential Items – in accordance with the Public Bodies (Admissions to Meetings) Act 1960, the press and public will be excluded from the agenda items below by reason of the confidential nature of the business to be discussed and will be requested to withdraw. Members will resolve to go into *Private Session*.

21/181 Planning and Town Team Working Group (TTWGp) matters which should be heard in private session:

To consider the issues/updates from the Chairman/Town Clerk/Members or others regarding the:

- a. The *Premises projects* – Library Office facility and public toilet – update from the Town Clerk on progress for the Office move, i.e.
 1. Public toilet – Town Clerk’s operational update usage and cleaning SLA.
 2. Order of Library Office furniture through HBBC – Town Clerk’s update.
 3. Library Office Pod order update from Town Clerk.
 4. Site to house the Groundcare Team – current search options report.
- b. ES Sustainable Urban Extension (ES-SUE) including: access road options document – price/valuation(s) and terms – Town Clerk’s *actions-on* and any update plus any confidential assessment of outline planning application 21/01511/OUT – major application for 1000 dwellings et al.
- c. Hinckley National Rail Freight Interchange (HNRFI) – any private session update.
- d. Late relevant confidential items received since this agenda was set.

21/182 Staffing Cttee issues including relevant late items received since this agenda was published.

- a. Employment Appeals Tribunal (EAT) – any update regarding final hearing.
- b. Resignation of a Groundcare Operative.
- c. Consideration of a Groundcare Operatives Fixed Term Contract (FTC).
- d. Probation period assessment Groundcare Team member.
- e. Staff training update and associated briefing points.
- f. Impending elective but necessary surgery for a staff member – implications.
- g. Staff Pay cost of living pay award due for FY commencing 01 April 2021 - likely percentage rate recommendation.
- h. Late relevant items.

Last Item.

