



EARL SHILTON TOWN COUNCIL

Notice is hereby given that a **Finance & Policy Working Party Meeting** of Earl Shilton Town Council will be held on **Monday 02 November 2020 by remote internet means using the Zoom.us software application**, starting at **7.00 p.m.** for the transaction of the business detailed on the agenda below. Members of the Working Party are summoned to attend by **'joining a meeting'** please. The public and media are cordially invited to attend but will be excluded from any items declared as *confidential* within the meaning of the Public Bodies (admissions to meetings) Act 1960. Note: the Town Council will be the control 'hosts' for this meeting and as such will manage proceedings as decided by the Chairman in accordance with Council's *Standing Orders*. The Meeting ID number is 840 9779 2860 and the meeting passcode alpha digit is: **Fin2Nov** . Request telephone only 'joining' from the Town Clerk.

Invite link:

<https://us02web.zoom.us/j/84087792860?pwd=eU1nRndzVm5JQTJkMHFWaIBGQ3R6QT09>

Dated: 28 October 2020

ME Jackson, Town Clerk,
21, Wood Street, Earl Shilton, LE9 7NE.
01455 843386

AGENDA

1. To elect a Working Party Chairman for the Civic Year.
2. To receive apologies for member absence.
3. Declarations of interests. To receive disclosures of member's interests, i.e. the existence and the nature of those interests in respect of items on this agenda.
4. To receive and approve as a true record, the minutes of the Finance & Policy Working Party meeting held on 08 January 2020.
5. Finance – to review the 30 Sep 20 half year precept income and expenditure against budget and report to Full Council possibly with recommendations.
6. Governance – to review with recommendations to Full Council the following corporate policy documents as required on an annual basis:
 - a. ESTC *Standing Orders*.
 - b. ESTC *Financial Regulations*.
 - c. ESTC *Corporate Risk Assessments*.It is suggested Members take into consideration the effects of the COVID19 Pandemic.
7. Governance - recommend to Full Council the appointment of the Internal Auditor for the FY 2020/21.
Last item.