

TOWN CLERK

**EARL SHILTON TOWN COUNCIL
MINUTES of the FULL COUNCIL MEETING**

Held at 7:32 p.m. on
Tuesday 15 January 2019
At The Stute, Station Rd., Earl Shilton, LE9 7GA.

MEMBERS PRESENT:

Town Councillors: Mrs CM Coe, Chairman & Town Mayor, Ms D Almey, K Lapsley, M Leman, C Newlyn, Ms L Panton, P Statham, M Tebbett and Ms A Williams.

County/Borough: Cllr C Ladkin.
Councillors:

In attendance: Town Clerk: Mr ME Jackson.
 Office Clerk: Mrs C Houghton
 Members of public: One as per signed list.

18/137 *Chairman's welcome and opening remarks.*

The Chairman welcomed members and a resident to the meeting stating that she hoped that all are well whilst looking forward to what the New Year may bring. The Chairman then proceeded to the agenda.
Noted and received.

18/138 *To receive apologies for member absence.*

Town Cllrs: S Hardy, Ms E Harrison, Ms B Hutt and R Phelps with County/Borough Cllr Mrs J Richards who all submitted their apologies for absence to the Town Clerk with reasons before the meeting.
Resolved: to 'accept' all the apologies for the good reasons received prior to the meeting and recorded by the Town Clerk.

18/139 *Declarations of interests. To receive disclosures of member's interests, i.e. the existence and the nature of those interests in respect of items on this agenda.*
None received.

18/140 *To receive and approve as a true record the minutes of the Full Council meeting held on Tues 11 December 2018.*
Resolved: to accept as a true record the minutes of the Full Council of 11 December 2018, tabled to Council and circulated to all members in advance of tonight's meeting.

18/141 *Public Participation:*
a. *Public speaking protocol – requests received by the protocol deadline to be submitted to the Clerk with details of the agenda item they wish to address/relate. None received.*

b. That the meeting be adjourned to allow members of the public to make representation about items that are not on the agenda (Electors' Time). **N/A.**

18/142 To note and receive any reports from County and Borough Cllrs.

Borough Ward Cllr C Ladkin reported and spoke on the following matters/issues:

- Hinckley Ashby Rd Hospital will benefit from extra investment in the near future as will the Town's Heath Lane Surgery.
- ES Sustainable Urban Extension (house building) (SUE) – there has been negligible progress between the Developer Consortium and the Local Planning Authority (HBBC) in getting a 'spade in the ground'. Apparently developers prefer to build in Hinckley and the only benefit in the ES SUE delay is that the Borough infrastructure seemingly can cope with the rate of change.
- Cllr Ladkin is pleased and willing to be proactive with the external access public toilet as part of the Town's County Library building. Cllr Ladkin notes the significant part the Town Council are playing in this long term project.
- The eyesore et al that is 'Shilton Lakes' behind the Wood St Shopping Parade is still very much high on the list of priorities for the Borough Council. Negotiations are ongoing with stake holders and the process is going through the necessary stages at HBBC.
- 'Hinckley Crematorium' is very much on track. Expect good things soon.
- Dalebrook Farm GRT site. Cllr Ladkin assured members that HBBC are constantly 'challenging' the site owners to strictly adhere to legal planning consents and conditions.
- HBBC Executive (senior leadership team) meeting with the residents of Earl Shilton Wed 09 Jan 19 at the *Independent Chapel*. A constructive evening dialogue was enjoyed by all participants. For example ES in Bloom and the ES Amateur Boxing Club were engaged by Borough Cllrs and Officers. The aim and objective of the Borough is to get more cash and 'thinking' into and of Towns and villages.

Question to Cllr Ladkin from a member:

"Is there something compelling the owner of 'Shilton Lakes' to sell the land to the Borough Council?"

Reply: In short no, however the owner may see the relinquishment of onerous and possibly expensive obligations to subordinate owners/tenants as a cost effect measure.

Report noted and received with thanks.

18/143 To decide the precept for the Financial Year 2019/20 based on the deliberations, reports and data tabled to members by the Chairmen of Committees, the Finance & Policy Working Party and the Responsible Financial Officer (RFO), (Town Clerk).

The Chairman outlined to members the Cttee and Working Party process that culminated in the 2019/20 precept model spreadsheet issued to members and tabled for the meeting. After verbally explaining the elements of cost centres and

cost codes in the model, e.g. a large sum for Election costs this year which are unavoidable and extensive tree works over the whole Town Council estate which are essential. The Chairman asked members to consider the recommendation of The Finance and Policy Working Party that ESTC apply for a 2019/20 precept of £271,579.

Resolved: as required by law, that Council, as a body corporate, decide the 2019/20 precept as £271,579 and apply formally for this sum to the Borough Council Accountant accordingly.

- 18/144** *To receive any form of Neighbourhood Police report pertaining to Earl Shilton including the local Beat Team report for December 2018.*

Members were issued with the December 2018 Beat Team report and made no comment as such however, in a response to a PCSO's update request, the Town Clerk was asked to email the Beat Team suggesting that Beat Surgeries are held at the Town Co-op on a Saturday morning to maximise public footfall and so engagement.

Report noted and received with thanks.

- 18/145** *To note and receive any reports from member representatives to recent non-Town Council outside bodies, meetings, events or working parties excluding Police reports and the Town Team Working Group (TTWGp).*

Cllrs Coe and Statham attended the HBBC public meeting, (Wed 09 Jan 19), to engage with the Borough Council Executive, viz. a senior leadership team of Borough Cllrs and Officers. Award winning voluntary groups such as Earl Shilton in Bloom and Earl Shilton Amateur Boxing Club were present as were individual members of the public. Interesting and productive dialogue took place. An administrative point was made to HBBC officers that; advertising of the event could be very much better than it was. This point was agreed and noted by the latter.

Report noted and received.

- 18/146** *To invite/nominate member representatives to attend meetings/events that are not Town Council initiated including late invitations.*

- a. The Cllr P Statham to attend the HBBC Heritage Forum 16 Jan 19.
- b. The Chairman to attend the Borough ES Town Team Working Group meeting (planning matters) 16 Jan 19.

Noted and received.

- 18/147** *LPCOS Cttee meeting/business matters including:*

- a. *Draft minutes and or a verbal report of the Cttee meeting of 08 Jan 19.*

The LPCOS Cttee Chairman gave members a verbal report as follows:

1. Hedge cutting is far ahead of schedule so well done to the Groundcare Team.
2. Wood St Park pocket park refurbishment is still work in progress but the s.106 contribution money is still available for provision.

3. Grant money may be available from central government sources to install some meaningful play equipment in Oaklands Way (Masefield Dve) pocket park.
4. The Cttee will in the near future consider the purchase of a small trailer to carry one of the mowers as a cost effective/efficient measure.
5. The Groundcare Supervisor's medium term training programme has been agreed as has the new operative's tractor training with Farol. A meeting will take place with the Apprentice's 'College training officer on 22 Jan 19 with the Cttee Chairman, Supervisor, Town Clerk and Apprentice all present.
6. Weavers Springs Park Pavilion inside works are still an issue but on the plus side the Office Clerk has just secured the payment of a £1k TESCO community grant to refresh the process.
7. A quote for contractor works for the Lime Tree column on QEII, The Hall Field Park has been selected so should now proceed.
8. Groundstaff now have their full issue of Personal Protective Equipment.

Noted and received.

- b. *Recommended actions from a Maple Way Park site meeting of 08 Jan 19.*

A productive meeting took place between the civil engineering contractor and Cttee cllrs, including the Chairman, regarding easement deed works from Birch Close through the Maple Park play equipment and to the connect with the St Mary's Way underground systems. It was agreed:

1. That the zip wire installation will have to come down as part of the easement works and be re-installed at the contactor's expense.
2. With prior notice, safety (Heras) fencing will be installed by the contactor closing off some or all of the play equipment whilst easement works take place over something like a week or ten days.
3. Further discussions by Cttee cllrs agreed that when re-installed the zip wire should go into a fresh position north of the existing/remaining play equipment. The contractor is to be informed accordingly along with details of a specialist play equipment installation contractor.
4. Additionally Cttee members will explore the installation of mettled footpaths to service the park through the 3 tender process using funds from the easement compensation already paid and possible grant funding and or reserves.

Noted and received.

- 18/148** *To receive written and or verbal reports from the Chairman of the Events Cttee regarding recent meetings, feedback from recent events and progress towards future 2019/20 events.*

The Cttee Chairman gave a verbal report as follows; that dates for the year's events have now been set and should be published shortly. The theme for *Picnic in the Park* (June) will be the *American Wild West/Country & Western*. An *'It's a knockout'* style event with Barwell is a project under consideration.

Noted and received.

- 18/149** *Planning applications/correspondence received as a Town Council 'consultee' from HBBC, adjacent Districts and or LCC as Local or County Planning Authorities respectively for the following:*
- a. 18/01208/FUL – Residential annexe at rear of 38-40, New St. **No Obsv.**

- b. 18/01268/HOU – Sgl storey rear extn etc 9 Laburnum Dve. **No Obsv.**
- c. 19/00002/HOU – Sgl storey side extn & driveway alts – 106 Heath Ln. **No Obsv.**
- d. Temp Ents Notice (TEN) – Stoneycroft Sports & Social Club 19 Jan 19. **Members observed that final bar lights were too late (1.45 a.m. Borough Cllr Ladkin will take up the matter with HBBC officers.**
- e. HBBC Consultation: – Local Plan Review – New Directions. **Noted and received.**
- f. Blaby District Council Planning notification. **Noted and received.**
- g. Late applications/correspondence received since this agenda was set.
 - 1. 18/00751/DEEM – New Crematorium Leicester Rd. The application is proceeding to the HBBC Planning Cttee 22 Jan 19. **ESTC have already confirmed their unqualified support for this development.**

18/150 Correspondence received:

- a. Complaint from a local shop owner. This matter concerned an established long-standing rival provider operating on a different day due to the Christmas period. **Noted and received.**
- b. The Early Intervention Worker's Jan 19 report. **The good work in the report has been noted with grateful thanks.**
- c. HBBC Town street naming for new builds – 1x decision, 1x request.
 - 1. Decision – slight disappointment was expressed that ESTC's suggestion was unsuccessful however the chosen name is appropriate.
 - 2. Request – Nine names are required for the Westfield Farm development. The Chairman suggested members come back to her with colloquial Townsfolk names for the local area and a separate list of past business names associated with the heritage of Earl Shilton. Both lists if used are to preserve a sense of the past before they pass altogether from living memory. **Both 1 & 2 above noted and received.**
- d. Late correspondence received since this agenda was set. A letter of thanks has been received from *Citizens Advice Leicestershire* for a recent grant donated by the Town Council. **Noted and received.**

18/151 To receive the Town Clerk's General Report including late items for inclusion.

- a. The Lions and Methodist Church Hall based defibrillator has been used but not before some confusion about the access code was overcome. The Barwell & Earl Shilton Lions have been informed of the access issue. **Noted and received.**
- b. A case of fly tipping on Mill Lane near the Equestrian Centre has been reported to ESTC and swiftly passed on to HBBC especially as airborne flaking asbestos may be a factor. **Noted and received.**

18/152 To receive the Town Clerk's Finance Report including:

a. That Council authorise the Chairman to sign-off the current, investment and petty cash account reconciliation statements for Dec 2018.

Resolved: that the Chairman may sign-off the accounts cashbook reconciliation statements for December 2018 as tabled.

b. Settlement of an insurance claim against Council – fallen tree damage.

The Town Clerk tabled the notice from Council’s insurers detailing the settlement made to the third party which should bring a satisfactory end to the matter.

Noted and received.

Cllr Ladkin and the member of the public leave the meeting at 8.57 p.m. with the thanks and best wishes of members.

Confidential Items – in accordance with the Public Bodies (Admissions to Meetings) Act 1960, the press and public will be excluded from the agenda items below by reason of the confidential nature of the business to be discussed and will be requested to withdraw. Members will resolve to go into Private Session. So resolved.

18/153 Planning Cttee private session item. Premises project – an update from the Chairman.

REDACTED JTC

Resolved: to allow the Chairman and Town Clerk to proceed

REDACTED JTC

18/154 Staffing/LPCOS Cttee personnel issues. To possibly receive a non-binding verbal report from the Chairman of the LPCOS Cttee regarding Groundcare Team staffing.

a. The Town Clerk briefed members about the serious illness

REDACTED JTC

Noted and received.

b. Staff matters concerning an individual’s terms and conditions of service

REDACTED JTC

Noted and received.

End of Private Session & Confidential Items.

The Chairman closed the meeting at 9.26 p.m. thanking members for their attendance and contributions.

Chairman’s Initials/Signature JTC