



EARL SHILTON TOWN COUNCIL

Notice is hereby given that a meeting of **Earl Shilton Town Council (Full Council)** will be held on **Tuesday 13 October 2020 by remote internet means using the Zoom.us software application**, starting at **7.30p.m.** for the transaction of the business detailed on the agenda below. Members of the Full Council are legally summoned to attend by **'joining a meeting'** please. The public and media are cordially invited to attend but will be excluded from any items declared as *confidential* within the meaning of the Public Bodies (admissions to meetings) Act 1960. Note: the Town Council will be the control *'hosts'* for this meeting and as such will manage proceedings as decided by the Chairman in accordance with Council's *Standing Orders*. The Meeting ID number is **848 6691 7181** and the meeting password digit is **ESTC13Oct**. Request telephone only 'joining' from the Town Clerk.

Joining Link:

<https://us02web.zoom.us/j/84866917181?pwd=b0ZlaGhGZDhOYitJbWJ4T3FNU1ZBdz09>

ME Jackson, Town Clerk
21, Wood Street
Earl Shilton LE9 7NE
01455 843386

Dated: 24 September 2020

AGENDA (website <https://www.earlshiltontc.org.uk/default.aspx>)

- 20/081** Chairman's welcome and opening remarks.
- 20/082** To receive apologies for Cllr Member and County/Borough Cllr absence.
- 20/083** Declarations of interests. To receive disclosures of member's interests, i.e. the existence and the nature of those interests in respect of items on this agenda.
- 20/084** To receive and approve as a true record the minutes of Full Council meeting held on 08 September 2020.
- 20/085** Public Participation:
 - a. Public speaking protocol – requests received by the protocol deadline to be submitted to the Clerk detailing of the issue or agenda item they wish to address/relate to.
 - b. That the meeting be adjourned to allow Cllrs or members of the public to make a representation about items that are not on the agenda (*Electors' Time*).
- 20/086** To note and receive any reports from County and Borough Cllrs including late relevant reports to be tabled since this agenda was set.
- 20/087** To receive any form of Neighbourhood Police report pertaining to Earl Shilton including the local Beat Team reports for August 2020 and September 2020 if available.

- 20/088** To note and receive any reports from *member* representatives to recent (remote/virtual) non-Town Council outside bodies, meetings, events or working parties excluding Police reports and the Town Team Working Group (TTWGp) including relevant late items received since this agenda was published.
- 20/089** To invite/nominate member representatives to attend meetings/events that are not Town Council initiated including remote and late relevant invitations too.
- 20/090** To receive minutes, draft minutes and or a verbal report on Leisure, Parks, Cemetery and Open Spaces (LPCOS) Cttee meetings, (06 Oct 20) or business of interest and possible concern plus any immediate recommendations for spending from the annual budget or *Reserves*.
- 20/091** To receive a written and or verbal report from the Chairman of the Events Cttee regarding recent meetings (06 Oct 20) and or pandemic lockdown updates concerning 2020/21 events.
- 20/092** Correspondence received including: relevant late items received:
- a. Small Business Grant £10k – member’s suggestion of how to spend the grant.
 - b. Leics County Council Snow Warden Scheme – annual call and guidance for Town & Parish Councils.
 - c. Late relevant items.
- 20/093** To receive the Town Clerk’s Finance Report including late relevant items.
- a. A motion to resolve the receipt and approval of the monthly ESTC accounts for 31 Aug 20 and 30 Sep 20 if bank statements have been received and reconciled with the RBS accounts for the latter month.
(Bank reconciliations for signature by the Chairman)
 - b. AGAR Part 3 Yr Ending 31 Mar 20 – Possible External Auditor update & closure of *Notice of Public Rights* to inspect accounts.
 - c. Proposed motion for an additional member signatory for ESTC Financial Instruments.
 - d. Events Cttee Earmarked Reserve – necessary change to ESTC *Financial Regulations*.
 - e. Late relevant items.
- 20/094** To receive the Town Clerk’s *general* report including relevant late items received since this agenda was published.
- 20/095** Planning applications/correspondence received as a Town Council ‘consultee’ from HBBC, adjacent Districts and or LCC as *Local* or *County* Planning Authorities. Also to:
- a. Note a Planning Cttee Chairman’s verbal or written reports and possibly, discuss and receive non-private session items from the Planning Cttee; e.g. a verbal report from the Planning Cttee of the 13 Oct 20 meeting, especially regarding major of controversial applications concerning the Town.
 - b. Late relevant items to be reported since this agenda was set.

Confidential Items – in accordance with the Public Bodies (Admissions to Meetings) Act 1960, the press and public will be excluded from the agenda items below by reason of the confidential nature of the business to be discussed and will be requested to withdraw. Members will resolve to go into *Private Session*.

20/096 Planning matters which should be heard in private session:

To consider the issues/updates from the Chairman/Town Clerk/Members or others regarding the:

- a. The *Premises projects* – update re new Library Office facility and public toilet.
- b. Late relevant confidential items received since this agenda was set.

20/097 Staffing Cttee issues including:

- a. Legacy legal matters updates.
- b. Staff sick absence report from Town Clerk.
- c. Relevant late items received since this agenda was published.

20/098 Mill Lane Cemetery grave space deed issue – legal correspondence if received and requiring a response.

Last Item.

