



Notice is hereby given that a meeting of **Earl Shilton Town Council Finance & Policy Working Party** will be held on **Tuesday 06 June 2017** at **The Stute**, Station Road, Earl Shilton, LE9 7GA starting at **9.45 a.m.** for the transaction of the business detailed on the agenda below. Members of the Finance & Policy Working Party are summoned to attend please.



ME Jackson  
Town Clerk  
21, Wood St., LN9 7NE  
01455 843386

Dated: 31 May 2017

### AGENDA

1. Welcome and opening remarks followed by election of a Working Party Chairman for the remainder of the current Council year.
2. To receive apologies for member absence.
3. Declarations of interests. To receive disclosures of member's interests, i.e. the existence and the nature of those interests in respect of items on this agenda.
4. To receive and approve as a true record, the minutes of the Finance & Policy Working Party meeting held on Monday 23 January 2017.
5. To consider in detail:
  - a. The 2016/17 *Internal Audit* report and the implications for the 2016/17 *Annual Return*.
  - b. The Working Party recommendations to Full Council on 13 Jun 2017 regarding the overall draft Annual Return for the financial year 2016/17.
  - c. Recommending to Full Council approval of the accounts for the year ending 31 March 2017 and monthly accounts for the year to date as far as bank statements will allow.
  - d. Recommendations to the next Full Council changes to bank accounts, cash cards, possible online banking and the distribution of reserves.
  - d. Changes to Council's *Standing Orders*, and *Financial Regulations* including the *Risk Assessment* for Council.

**The public and media are cordially invited to attend but will be excluded from any items declared as *confidential* within the meaning of the Public Bodies (admissions to meetings) Act 1960.**