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~~Chairman~~
Office Clerk

EARL SHILTON TOWN COUNCIL

MINUTES of the

LEISURE, PARKS, CEMETERY & OPEN SPACES (LPCOS) COMMITTEE MEETING

Held at 7 p.m. on
Tuesday 02 March 2021
Virtual meeting via Zoom.

MEMBERS PRESENT:

Councillors: Ms D Almey, Chairman, Cllr A Burton, Deputy
Chairman, Cllr C Coe, Cllr G Granger and Cllr K
Lapsley.

In attendance: Office Clerk: Mrs C Houghton.

Members of the public: One.

20/095 Chairman's welcome and opening remarks.

The Chairman opened the meeting welcoming all Cllrs, wishing
Members well in these concerning times.

Noted and received.

20/096 To receive apologies for member absence.

No apologies of absence were received from Cllr A Darker.

20/097 Declarations of interests. To receive disclosures of
member's interests, i.e. the existence and the nature of
those interests in respect of items on this agenda.

Cllr C Coe regarding 20/108 due to being a member of the
Independent Chapel.

***Resolved: to allow the above named member to remain
in the meeting regarding the item mentioned but not
vote on matters should the need arise.***

20/098 To receive and approve as a true record the minutes of the
LPCOS Cttee meeting held on 02 February 2021.

***Resolved: that the minutes of the LPCOS Cttee meeting
of the 02 February 2021, as tabled, be accepted as a
true record of proceedings. The Chairman received the
original documents prior to the meeting, so they can be
signed.***



20/099 Public Participation:

a. Public speaking protocol – requests received by the protocol deadline to be submitted to the Clerk with details of the agenda item they wish to address/relate.

A member of the public was granted permission to make a representation to Councillors under the protocol. Whilst appreciative of what the Town Council does for residents in terms of general parks provision, specifically the resident wondered if it will be possible for the Council to consider re-opening the closed park play and equipment areas. The Cttee discussed the points made by the member of the public and agreed to recommend to Full Council that ESTC contact HBBC to apply for the signage for the parks and to open up the play areas from the 29th March, following a thorough jet wash clean of play areas, with advertisement on the ESTC social media/website that these areas would not be cleaned regularly and for people to follow the guidance re social distancing etc. ***The public representation was noted and received with thanks.***

Point of Order: at 7.30 p.m. the 'public speaking' member of the public left the meeting completely at this juncture.

b. That the meeting may be adjourned to allow members of the public to make representation about items that are not on the agenda (*Electors' Time*). ***None.***

20/100 To receive a written monthly report from the Office Clerk.

Members received in their agenda pack a detailed report from the Office Clerk listing income received, unscheduled outgoing expense, works that have been completed since the last meeting, scheduled works for the month ahead and general updates. The Office Clerk also included as a suggested item, to continue using the current supplier of the Town's plants, as they provide a great service at a very reasonable rate.

Resolved: members agreed to continue with the current supplier for the plants and hanging baskets for the Town due to the supplier providing a fantastic service at a very reasonable cost.

20/101 Correspondence received

a. *Late relevant correspondence* received since this agenda was set.



- i) Freddie Meakin Funfair have requested to run the funfair in May 2021 at Wood Street Park.
Resolved: members discussed this and decided that due to the current COVID-19 restrictions still in place, May 2021 was too early to allow the funfair to take place. The Office Clerk will contact Freddie Meakin Funfair to advise.
- ii) A request from a local martial arts group to allow them to train outdoors on Weaver Springs Park, following the COVID-19 guidelines.
Resolved: members discussed the request and felt that the group had enough measures in place to train from 29th March safely outdoors, using Weaver Springs Park as the location. The Office Clerk will contact the group to advise.
- iii) A local football team who hires the football pitches at Weaver Springs Park, have requested approval from ESTC to apply for funding to improve the surface of the pitches. This would be at no cost to ESTC and would not impact the look of the ground.
Resolved: members agreed for the local club to apply for the funding, but ESTC must be kept up to date and informed of any works prior to being carried out. The Office Clerk will contact the club.

20/102

Members are to review the guidance provided to enable ESTC play areas to re-open.

Members discussed all the current guidance and the possibilities of re-opening the play areas.

Resolved: to recommended to Full Council that ESTC contact HBBC to apply for the signage for the parks and to open up the play areas from the 29th March, following a thorough jet wash clean of play areas, with advertisement on the ESTC social media/website that these areas would not be cleaned regularly and for people to follow the guidance re social distancing etc.

20/103

To provide Members with the outcome of the ROSPA report on all ESTC play areas and equipment.

The Office Clerk provided to members, a full break down of the recent ROSPA inspections on all ESTC play equipment.

Resolved: the Office Clerk is to gain quotes for works that cannot be completed by the ESTC Groundcare team.

- 20/104** To update Members on the recent LCC tree survey report carried out and consider recommended tree works for Mill Lane Cemetery.

The Office Clerk advised members that LCC have now completed all checks on ESTC owned trees within the Town. LCC have recommended that ESTC consider felling a row of damaged trees located at the cemetery, as these will decay and become a hazard in time to come.

Resolved: members agreed to not take any action yet for the advised tree works at Mill Lane Cemetery.

Confidential Items – in accordance with the Public Bodies (Admissions to Meetings) Act 1960, the press and public will be excluded from the agenda items below by reason of the confidential nature of the business to be discussed and will be requested to withdraw. Members will resolve to go into Private Session. So Resolved.

- 20/105** To consider quotes to purchase new planters, which could be planted with a bee friendly range of plants.

Members are to consider the quotes to have new barrier planters and large planters for the Town. These could then be planted with a range of flowers and plants to encourage a bee friendly environment.

Resolved: members asked the Office Clerk to gain further quotes for the planters and review at next month's meeting.

- 20/106** To consider the quote to have a water risk assessment carried out on the pavilion located at Weaver Springs Park.

Members are to consider having a full domestic water risk assessment carried out at the pavilion, to ensure it meets the required legislation.

Resolved: the Office Clerk is to look into this matter and clarify if a water risk assessment is needed due to the pavilion not having a water tank/standing water as its water source. If the advice is to have the assessment, then quotes will be gained and reviewed at next month's meeting.

- 20/107** To consider quotes for new litter bins, to be located within ESTC parks.

Members are to review the quotes and consider having new litter bins installed within the ESTC parks.

Resolved: members agreed to purchase 2 x Large Aperture litter bins from ~~Redacted~~ at a cost of approx. £740.00 +vat. These will be located at Wood

Street Park. The cost of the litter bins will be contributed to with funding from s106 contributions.

20/108

The *premises project* – to discuss the proposal of where to park the ESTC truck once the new Library Office move is completed.

The Office Clerk has been in contact with Elders who represent the Independent Chapel, on High Street Earl Shilton, to discuss the possibility of parking the ESTC truck within their grounds, once the ESTC office move is completed. A list of requirements made by the Chapel Elders was presented to members to review.

Resolved: members discussed the requirements made from the Independent Chapel and agreed to accept the proposal to park the ESTC truck within the car park once the ESTC office move has taken place. This will be at a cost of £520.00 per annum. A contract will be drawn up by ESTC for both parties to sign.

The meeting closed at 8 pm with the Chairman thanking members for their attendance and contributions.



