



EARL SHILTON TOWN COUNCIL

Notice is hereby given that a **Staffing Committee Meeting** of Earl Shilton Town Council will be held on **Monday 27 February 2023** at the **Public Library, Wood St.**, Earl Shilton, **LE9 7NE** starting at **7.00pm** for the transaction of the business detailed on the agenda below. Members of the Committee are summoned to attend please. The public and media are cordially invited to attend but will be excluded from any items declared as *confidential* within the meaning of the Public Bodies (admissions to meetings) Act 1960.

ME Jackson, Town Clerk
Public Library, Wood Street
Earl Shilton LE9 7NE
01455 843386

Dated: 16 February 2023

AGENDA (website <https://www.earlshiltontc.org.uk/default.aspx>)

- 22/001** Election of a Cttee Chairman and Deputy Chairman for the Civic Year followed by Chairman's welcome and opening remarks.
- 22/002** To receive apologies with reasons for Cllr member absence.
- 22/003** Declarations of interests. To receive disclosures of member's interests, i.e. the existence and the nature of those interests in respect of items on this agenda.

Confidential Items – in accordance with the Public Bodies (Admissions to Meetings) Act 1960, the press and public will be excluded from the agenda items below by reason of the confidential nature of the business to be discussed and will be requested to withdraw. Members will resolve to go into Private Session.

- 22/004** To receive and approve as a true record the minutes of the Staffing Cttee meeting held on 28 June 2021.
- 22/005** To consider the Fixed Term Contract (FTC) of a groundcare staff member for conversion to a permanent contract with effect from 01 Mar 23. Additionally, to consider the FTC period as time served in lieu of a 6 month probationary period.
- 22/006** To consider a 2023 succession planning programme for the appointments of Town Clerk and Deputy Clerk.
- 22/007** To review contractual Scale Point (SCP) salary increases for staff who are eligible and deserving.

Last Item