

**EARL SHILTON TOWN COUNCIL**

**MINUTES of the LEISURE, PARKS, CEMETERY & OPEN SPACES (LPCOS) COMMITTEE  
MEETING**

Held at 7:00 p.m. on  
**Tuesday 12 April 2016**  
At The Stute, Station Rd., Earl Shilton, LE9 7GA.

**MEMBERS PRESENT:**

Councillors: A Greenwood (Chairman), D Almey, J Brown, P Statham and M Tebbett.

In attendance: Locum Town Clerk – Mr ME Jackson.  
Members of public – **None**.

LP15/104. Chairman's welcome, report and remarks. **The Chairman welcomed all.**

LP15/105 To receive apologies for member absence. Cllr CM Coe – family holiday.

**Resolved: note and receive apology for absence.**

LP15/106 Declarations of interests. To receive disclosures of member interests, i.e. the existence and the nature of those interests in respect of items on this agenda.

**None received.**

LP15/107 To receive and approve as a true record the minutes of LPCOS Committee meeting held on 02 March 2016.

**Resolved: to note and receive the minutes of the LPCOS Cttee meeting of 02 March 2016 as true record of proceedings to be signed by the Chairman.**

LP15/108 Public Participation:

a. Public speaking protocol – requests received by the protocol deadline to be submitted to the Clerk with details of the agenda item they wish to address/relate. **No requests received.**

b. That the meeting be adjourned to allow members of the public to make representation about items that are not on the agenda (*Electors' Time*). The Clerk took the opportunity to bring forward certain items of correspondence to members:

- i). HBBC press release regarding garden waste collections 2016/17.
- ii). Mobile Vehicle Activated Sign – memorandum of understanding with LCC.
- iii). Town hanging baskets for the coming season?
- iv). ESiB AGM minutes for members information.
- v). Improper use of 'Barwell Green' for the sale of motor cars – reported to NPA team (police).

Chairman's Initials/Signature 

\\ESTCSERVER\Town Council Files\1

Administration\A\_FULL\_COUNCIL\_&\_CTTEES\COMMITTEE - LPCOS\Minutes\2015-16\2016\_LPCOS\_Cttee\_Minutes\_12Apr16.doc

- vi). The Neighbourhood Watch Worker and local PCSO have requested a stall at the Farmers' Market on Tues 10 May 2016 – **Resolved: to grant by the Cttee as no costs involved needing referral to Full Council.**
- vii). Fairground to be staged at Wood St/King's Row Park for 5 days over the Whitsun public holiday weekend 2016 - verbal application from Mr Freddie Meakin. Members agreed in principle as this event will not clash with ones the Town have planned already.
- viii). LCC notification of Highways works to Ashby Rd Hinckley...

**Noted and received with actions-on by the Clerk.**

- LP15/109** HRH Queen Elizabeth II roses – Planting in Hall Field Park in time for 21 April 2016 Beacon Lighting.

**Resolved: to grant members of the Earl Shilton in Bloom (ESiB) permission to plant the roses as requested.**

- LP15/110** Town dog bin usage/signage – update from locum Town Clerk. (7:20 p.m. Cllr D Almey joined the meeting.

The locum Town Clerk reported that in his 3<sup>rd</sup> week of employment it was clear to him that one of the main issues of concern to residents was the combined matter of anti-social behaviour ((ASB) dog fouling, the misuse of dog waste bins, the capacity/cycle and provision of dog waste bins in/ for Earl Shilton. Additionally:

a. discussion took place regarding making existing bins more accessible, e.g. by creating pathways, (slabs, Breendon gravel), to some bins where needed.

b. to note correspondence from a resident on Elmesthorpe Lane who is concerned about anti-social behaviour (ASB) dog fouling in fields opposite his house on the Lane.

**Resolved: to allow the locum Town Clerk to send out a member of the groundstaff to accompany the dog bin contractor on his rounds so as to gather data for a report that will give members a clearer picture of the abuse of bins (non-dog waste use and vandalism), frequency needed to empty bins and number of bins required.**

- LP15/111** Toddler play park signage regarding dogs – update from locum Town Clerk stating that a resident has suggested pictorial signs for fenced toddler play areas to tell dog owners to keep their dogs out of these parks. There is apparently a literacy issue.

**Resolved: to allow the locum Town Clerk to investigate the cost of pictorial 'no dog entry' signs for the Town's pocket parks.**

- LP15/112** Contracts for renewal - grave digging, mowing and horse (Cemetery) field.

The locum Clerk reported that he was not fully aware of contracts that are in place and those that require renewal. Through the Chairman the Clerk was asked to investigate the matter and report to members as soon as possible.

**Noted and received.**

**LP15/113** Town Trail – discuss the HBBC Environmental Improvement Scheme 2016/17 to:

- a. Announce the setting up of a specific *working party* at the Full Council meeting of 10 May 2016.
- b. Outline a Town themed conservation/heritage area including walks which can be digital web app based.
- c. Be aware of funding for the project from Town (£10k) and LCC grant monies but that the basis for HBBC will be match funding.

The Clerk briefed members of the Committee on the meeting of the Chairman of Council's recent meeting with Mr Richard Crosthwaite of HBBC (Fri 08 April 2016).

**Noted and received with members suggesting the Working Party proposed above at a. should invite the local History Group, Walking Group, SUE Developers, HBBC and Business Forum to have a representative on board.**

**LP15/114** Westfield Farm Development – discuss potential for Section 106 monies to be spent on a Town Centre linking cycleway and footway. Such a link to have provision for heritage themed lighting as part of the Town Trail.

An email from the HBBC Senior Town Planner was put to the Cttee by the Clerk. In essence HBBC want to know what ESTC envisage for this linkage from the new estate to the Town Centre.

**Resolved:** the Clerk is to reply to HBBC Planning with the view that S106 monies in outline should be spent on a heritage themed footway/cycle-path with similar sympathetic lighting from Westfield Farm to the Town Centre via Wood St Park.

**LP15/115** Cemetery issues – LPCOS Cttee member(s) and Senior Groundsman to meet on site to discuss landscaping, an interim tidy-up for specific areas and use of *Community* (restorative justice) *Payback* labour on offer to carry out limited defined works.

**Noted and received. The Clerk to make affirmative contact with Community Payback to discuss meaningful work that could be achieved but not on the Cemetery. Additionally, the Cttee to consider a daytime meeting at the Cemetery to discuss works needed. Such a meeting to include the Senior Groundsman.**

There being no further business, the Chairman thanked members for their contributions and closed the meeting closed at **8.08 p.m.**

Chairman's Initials/Signature 

\\ESTCSERVER\Town Council Files\1

Administration\A\_FULL\_COUNCIL\_&\_CTTEES\COMMITTEE - LPCOS\Minutes\2015-16\2016\_LPCOS\_Cttee\_Minutes\_12Apr16.doc